

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
December 18, 2012

President Goshorn called the meeting to order at 7:00 p.m. and led the pledge of allegiance. He asked for a roll call. Commissioners present: Vicki Paddock, Gerry Crews, Libby Baker, Jim Goshorn and Michelle Klemz. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Lisa Sheppard, Supt. of Recreation; Michael Szpylman, Supt. of Business; Jennifer Gilbert, Marketing/PR Manager; and Suzanne Gage, Administrative Assistant. There were no visitors.

A motion to accept the truth in taxation hearing and regular meeting minutes of November 20, 2012 was made by Libby Baker and seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to accept the executive meeting minutes of 11/20/12 was made by Vicki Paddock and seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the vouchers list dated 12/12/12 in the amount of \$1,515,898.98 and the supplemental vouchers list dated 12/18/12 in the amount of \$29,357.11 was made by Libby Baker and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

The financial and treasurer's reports were reviewed. Commissioner Crews asked whether it would be smart to invest in bonds since the Federal Reserve has stated that interest rates will be kept low until unemployment goes to 6.5%. The Director will look into the suggestion further.

There were no visitor comments.

Jeff Reinhard reviewed the Parks Department report. He reported that staff has installed the ADA lift in Gages Lake pool. It was inspected today by the Lake County Health Department. Commissioner Klemz complimented the Christmas light display at Viking Park. Commissioner Klemz initiated a discussion regarding adequacy of staffing levels in the Parks department. The Parks department uses seasonal employees to supplement full time work. There will be less flexibility in hours offered to staff once health care reform takes effect in the next budget year. Commissioner Crews commented that he appreciated the removal of buckthorn from the Country Trails pathways. It is a safety issue for someone walking the trails and removal of buckthorn also maintains the health of the woods.

Lisa Sheppard reviewed the Recreation Department report. She thanked all the Board members for attending Breakfast with Santa. She noted that staff is busy with many special events this month. Days off school programs will take place next week. The fitness center is ramping up with the holidays upon us and college students home. There are record numbers participating in high school basketball intramurals. Floor hockey intramurals is also going well. Intramurals are a break even program.

Mike Szpylman presented the Business Department report. He noted that he has signed up for a webinar being offered for the first time by PFM Management, the management company for the Illinois Liquid Asset Fund. The chief investment officer will be talking about current and future investing.

Jennifer Gilbert reviewed the Marketing report. She announced that the Park District mobile website is up and running. The website can be easily accessed from a Smartphone or tablet. Staff will be moving ahead with studying a mobile version of registration.

Susie Kuruvilla reviewed her Director's report. She noted that Christine Thompson Park has been completed. A picnic will be planned for the neighborhood on Tuesday, May 28. The annual Frosty Fest will be held on January

18. She noted that Kristi Murray and Linda Brogren did a great job on Breakfast with Santa. She thanked the Board members for their assistance at the breakfast.

ACTION ITEMS

A motion was made by Gerry Crews to approve Ordinance #12/13-18 abating taxes for the year 2012 to pay debt service on the \$6 million general obligation bonds series 2001 (alternate revenue sources) issued to finance construction of the aquatic center. Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the agreement with Warren Blue Devil Travel Baseball Club for the use of baseball fields at O'Plaine Park as presented. Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve the agreement with Gurnee Youth Baseball for the use of baseball fields at O'Plaine Park as presented. Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve the agreement with Gurnee Youth Baseball for the maintenance of American Legion Fields. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Baker, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

In other business: The Director said that in light of what happened in Connecticut, staff will be discussing current safety measures in our facilities and working with the Gurnee Police and PDRMA to consider any additional measures that are suggested.

President Goshorn called for a recess. Motion was made by Gerry Crews, seconded by Libby Baker to recess the meeting for 15minutes. On voice vote, all voted aye.

The Board returned to the open session at 8pm. Staff members Mike Szpylman, Lisa Sheppard, Jeff Reinhard and Jennifer Gilbert were excused at that time.

A motion was made by Vicki Paddock to enter executive session at 8 p.m. to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)

Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Goshorn and Baker. Nays: none. Absent: none. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Gerry Crews to return to open session at 8:15 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

Board members had a brief discussion of safety measures in light of the drowning at another park district this past summer.

A motion to adjourn was made by Vicki Paddock and seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 8:19 p.m.

James G. Goshorn, President

Michelle Klemz, Secretary