

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
June 18, 2013

Vice President Libby Baker called the meeting to order at 7:00 p.m. and led the pledge of allegiance. She asked for a roll call. Commissioners present: Vicki Paddock, Gerry Crews, Libby Baker, and Michelle Klemz. Commissioners absent: Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Michael Szpylman, Supt. of Business; Scott Crowe, Supt. of Recreation; Pat Bodame, Fitness Supervisor; interns Kelsey Crecchio and Patrick Poore-Christenson; Jennifer Gilbert, Marketing/PR Manager and Suzanne Gage, Administrative Assistant. Also in attendance: Eric Hornig, Hitchcock Design Group; Mike Warner and Christine Gaynes representing Lake County Stormwater Management. There were no other visitors.

A public hearing was held on the renovation plan for Ravinia Park. The Director noted that the first public hearing was held at Ravinia Park on May 23 with a very good turnout of residents. Many gave their ideas and wrote comments supporting the project. The director stated that the total project cost is estimated at \$873,000 and the OSLAD grant is 50% or an amount not to exceed \$400,000. \$400,000 is being requested. She introduced Eric Hornig from Hitchcock Design who presented the plans as updated since the Board's last review. The ball diamond was shifted which opened up some soccer space for U-10 age group. The pathway was adjusted a bit and some screening was added for nearby homes. The parking lot has been reduced to 19 cars; however, land is banked for future use if necessary. Residents at the previous meeting have recommended a path at the south end of the park connecting the sidewalk to the path. That will be created. It was noted that residents also asked for solar lighting. Staff said it can be added, but not be included as part of the grant, which is already above the match amount. The Hitchcock staff is completing the grant application and will send it to the Dept. of Natural Resources on 6/27. The grant deadline is July 1. There were no visitors at the hearing.

A motion to accept the minutes of the budget and appropriation hearing on May 21, 2013 was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to accept the special meeting minutes of May 21, 2013 was made by Vicki Paddock and seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to accept the regular meeting minutes of May 21, 2013 was made by Gerry Crews and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to accept the executive meeting minutes of May 21, 2013 was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$777,302.50 presented on 6/18/13 was made by Vicki Paddock and seconded by Michelle Klemz. Questions regarding the new format of the bills were answered. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

The financial and treasurer's reports were reviewed. There were no questions or comments.

Michael Wheeler, from the Lake County Health Department, representing the Government Finance Officers Association, presented the GFOA Certificate of Achievement for Excellence in Financial Reporting to Mike Szpylman. Mr. Wheeler noted that this award has been in existence since 1984. It encourages local governments to present their financial reports in a way that is readable to the average citizen. There are about 24 criteria involved and it is quite an achievement as well as an honor. This is the 15th consecutive year that the Park District has received this award. Congratulations were extended to Mike and his team, Vicki Zika, JoEllen Roebuck, and Kim McCormack.

There were no visitor comments.

The Director introduced Christine Gaynes, watershed engineer and Michael Warner, executive director of the Lake County Stormwater Management Commission. She said it has been a pleasure to work with them. They made a presentation on the plans for the Gurnee Grade School site. LCSMC has received grants to purchase and demolish the school. The plans include keeping the existing parking lot to the south and repaving it. They designed an extended parking lot to the north. A rain garden will be set adjacent to each parking lot to catch runoff and treat it. Rain gardens can be functional and beautiful assets. A loop trail around the perimeter of the site will connect to the adjacent Des Plaines River Trail. That feature must go through the Forest Preserve approval process. Stub for a water and sanitary line are included. A pavilion and future restroom are shown as a phase II project. There are two soccer fields for U-9/10 and U-12 and up. At the south end, the sidewalk, curb and current parking will remain as a cost saving measure.

At the request of District 56 and the park district, a sort of 'kiosk' will be included that will become a commemorative display of the old Gurnee Grade School showing the history of the site. All materials will be removed from the ground and clean fill added before turning the site over to the park district. It was determined that pervious asphalt was not feasible in this location because periodic flooding would be a maintenance problem with sediment clogging it. LCSMC is going to bid in the next several weeks and will award the demolition contract in August or early September.

There will be a three-way agreement which will be brought to the next board meeting. The Park District will reimburse Stormwater Management as expenses come through. The grant will pay for the demolition as well as site restoration, mass grading and possibly fine grading and seeding. The school district has agreed to pay 50% up to \$200,000 of the cost. Most of the current playground equipment will be moved to the new playground area and equipment from Gowe Park will be added.

Jeff Reinhard reviewed the Parks Department report. Staff began construction of a shelter at Vineyard Park that was purchased last fall. Drainage work is to be accomplished at Timberwoods Park this summer. The aquatic center sprayground is now running successfully and the maintenance process is more streamlined. Last year staff was having trouble balancing the water pH. The filtering system was reinstalled this past winter. In response to a question, Jeff stated there continues to be a small amount of water leaking from the pool; it is not a big issue however.

Scott Crowe discussed the Recreation Department report. He introduced this summer's interns; both are from Western Illinois University. Patrick Poore-Christensen is a graduate student and Kelsey Crecchio is an undergraduate. Scott reviewed all of their activities that give them a well rounded experience. Scott noted that it has been great camp weather. Swim lesson registration is down a bit related to the cool weather. Indoor programs are very strong however. He noted that Ian Hill spoke at the all-staff meeting on May 31 and was very well received.

Mike Szpylman presented the Business Department report. He reviewed the new financial reports with the Board. The GFOA-formatted budget that the board received was also sent to the auditors for review prior to submission to GFOA.

Jennifer Gilbert reviewed the Marketing/Public Relations report. Staff is busy promoting summer special events and also on communicating the Nations project. Farmer's market had a very good opening week. President Baker thanked staff on the communications provided for the Nations project.

ACTION ITEMS

A motion was made by Michelle Klemz to approve Ordinance #13/14-2 adopting the prevailing wages to be paid to laborers, mechanics and other workers performing construction of public works for the Gurnee Park District. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Gerry Crews to approve Resolution #13/14-2 approving purchase of real estate property at 1655 Nations Drive, Gurnee, known as Gold's Gym for \$9,160,500 and giving authority to the President, Secretary and Executive Director to execute the real estate contract. Motion was seconded by Vicki Paddock. The staff discussed the walkthrough conducted at the facility. The Director and board reviewed the questions and answers document that has been prepared since the June 11 public meeting. The document will be made available tomorrow on the GPD website and at Gold's Gym as well as the two community centers. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Gerry Crews to approve Ordinance #13/14-3 authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source), in an aggregate principal amount not to exceed \$10,500,000 for the purpose of acquiring land and improvements currently known as "Gold's Gym" and altering, repairing, improving, and equipping the same for use as a recreation and fitness center. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Michelle Klemz to approve a sponsorship policy as presented. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Michelle Klemz to enter executive session at 8:00 p.m. to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)
- To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)

Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Klemz, and Baker. Nays: none. Absent: Goshorn. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 8:09 p.m. Motion seconded by Michelle Klemz. On voice vote, all voted aye.

Other Business:

The Director reminded the board of upcoming special events and the park tour on July 23 at 6 p.m.

A motion to adjourn was made by Michelle Klemz and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:17 p.m.

James G. Goshorn, President

Michelle Klemz, Secretary