

Special Meeting Minutes of the
Gurnee Park District Board of Commissioners
October 21, 2013

President Jim Goshorn called the meeting to order at 6:00 p.m. and led the pledge of allegiance. He asked for roll call. Commissioners present: Libby Baker, Gerry Crews and Jim Goshorn. Commissioners absent: Michelle Klemz and Vicki Paddock. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; and Suzanne Gage, Administrative Assistant.

The President opened the floor to visitor comments. There were no visitors.

ACTION ITEMS

A motion was made by Libby Baker to award the bid for interior painting of the FitNation building to the lowest responsible bidder, Drake Painting and Wallpapering Company, Buffalo Grove, IL at a cost of \$49,800.00. The motion was seconded by Gerry Crews. There were two bidders. The third bidder could not arrive on time. Roll call vote taken. Ayes: Baker, Crews and Goshorn. Nays: none. Absent: Klemz and Paddock. Motion carried.

A motion was made by Libby Baker to award the bid for the purchase of fitness equipment to the lowest responsible bidder, Direct Fitness Solutions, Mundelein, IL at a cost of \$182,950. The motion was seconded by Gerry Crews. There was effectively only one bid. A second bidder only bid on one item and another bidder chose not to submit a bid. Roll call vote taken. Ayes: Baker, Crews and Goshorn. Nays: none. Absent: Klemz and Paddock. Motion carried.

A motion was made by Libby Baker to approve the proposal from Active Alarm Company, Lake Zurich, IL for the purchase and installation of security cameras at FitNation at a cost of \$39,950. The motion was seconded by Gerry Crews. This purchase falls under the bidding exemption for computer related equipment. Roll call vote taken. Ayes: Baker, Crews and Goshorn. Nays: none. Absent: Klemz and Paddock. Motion carried.

A motion to approve Resolution #13/14-4 authorizing the sale of surplus personal property was made by Gerry Crews and seconded by Libby Baker. This involves the sale of fitness equipment that the District will not need going forward. Staff will discuss and evaluate the options. Roll call vote taken. Ayes: Baker, Crews and Goshorn. Nays: none. Absent: Klemz and Paddock. Motion carried.

A possible date for a ribbon-cutting was discussed.

President Goshorn requested an executive session at the November 19 meeting on the topic of personnel, involving the Board only.

Commissioner Baker asked about the FitNation signage, specifically how people will know this is a park district facility. The Director stated that it will be addressed. It will not be on the building but “powered by Gurnee Park District” will be on printed materials and the website. Initially, it is good to have a stand alone identity at this time. It will be addressed later. Once completed, there will be GPD touches around the building. The entrance signs will eventually be changed to add “Gurnee Park District” but not the signage on the building.

Jeff Reinhard detailed what renovations are happening in the building. The Director stated there are 533 new members since October 1, without any marketing. Commissioner Crews asked about the arrangements with local hotels. Guest passes have been given to the hotels for now and it will be revisited to continue those relationships.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 6:30 pm.

James G. Goshorn, President

Michelle Klemz, Secretary