

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
May 19, 2015

President Goshorn called the regular meeting to order at 6:53 p.m. and dispensed with the Pledge of Allegiance. He asked for a roll call. Commissioners present: Vicki Paddock, Libby Baker, Michelle Klemz and Jim Goshorn. Commissioners absent: Gerry Crews. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Frank Hahn and Ted Reynolds, Recreation interns; Mike Szpylman, Supt. of Business; Jennifer Gilbert, Marketing Manager; Katie Burgess, Marketing Specialist and Suzanne Gage, Administrative Assistant. Please see the attendance sheet for additional visitors.

Commissioner Goshorn recommended that Commissioner Klemz act as president pro tem to conduct the election of officers. Board members concurred.

Election of officers was conducted:

A motion was made by Libby Baker to elect Jim Goshorn as President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed and Jim Goshorn was elected as President.

Commissioner Goshorn chaired the remainder of the meeting.

A motion was made by Vicki Paddock to elect Libby Baker as vice president for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed and Libby Baker was elected as Vice President.

A motion was made by Vicki Paddock to elect Michelle Klemz as secretary for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed and Michelle Klemz was elected Board Secretary.

A motion to appoint Mike Szpylman as treasurer was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed.

A motion to appoint the firm of Lauterbach & Amen LLP as Park District auditors was made by Libby Baker and seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed.

A motion to appoint Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer P.C. as Park District attorneys was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed.

A motion was made by Vicki Paddock to approve the annual Park Board meeting schedule as presented. Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed.

A motion to approve the total bills, payouts and payroll in the amount of \$1,090,543.59 presented on May 19, 2015 was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Goshorn, Klemz and Baker. Nays: none. Absent: Crews. Motion passed.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitor comments but there were none.

Scott Crowe introduced Ron Dorsey, Athletic Supervisor. Ron presented a Community Service Award to John Stanczykiewicz. In addition to his position as varsity girls basketball coach at WTHS, “Coach Stan” has overseen as a volunteer, a preseason basketball clinic for girls in grades 5-8 that has been offered through the park district for a number of years. John’s knowledge of basketball makes his involvement a crucial part of the Jr. Lady Blue Devils basketball program. John also provides sound advice and coaching insight for the youth coaches who coach the feeder basketball teams here at GPD. He also recruits high school girls to assist with the program and everyone enjoys the camaraderie. He gives good insight to the coaches and parents in our program. Ron thanked John on behalf of the kids and the coaches for all he has done for the girls’ basketball program at the park district. John thanked the Board for the recognition on behalf of everyone who he works with, including Ron Dorsey. He said he tries to instill enjoyment and passion for the sport.

Department heads reviewed their written reports with the Board.

Jeff Reinhard informed the board about a leak occurring at the aquatic center. A consultant is working to isolate it. The Director will update the Board on the status prior to opening weekend May 23.

Scott Crowe introduced Recreation interns Ted Reynolds and Frank Hahn. Ted is a graduating senior at ISU and Frank will be a senior in the fall at ISU. He also noted that Viking Park Facility Manager Kristi Murray accepted the Superintendent of Recreation position in Lindenhurst. Interviews are in progress for her replacement. He announced that Elmer and Betty Fallos are the Gurnee Days honorees.

Jennifer Gilbert introduced Katie Burgess who has joined the team as a full time marketing specialist. She focuses specifically on FitNation and is taking over many additional posts on social media that had been subcontracted out.

The Director reviewed her report.

She noted that the FY 14/15 budget year ended on 4/30. There was a better than budgeted outcome overall. As mentioned last month, goal is to be as close to budget as possible. She was proud to report that the staff met 95% of budgeted revenue. Program revenue increased 32% specifically because of FitNation. There was a 3% increase in other areas. She thanked the department heads and Recreation supervisors for a successful year that did not compromise safety or customer service.

A final update to FY 14/15 Goals & Objectives was presented. The Director stated that what wasn’t completed will be on the next year’s goals list. It was a very successful year.

There was discussion as to whether the board would like a specific park tour date this year. The board decided to contact the Director individually for a tour rather than hold a special meeting.

The May 11 WSRA Board meeting packet was noted. Susie mentioned that the packet included the annual report that gives a glimpse of what Warren Special Recreation does.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the Budget & Appropriation Ordinance #15/16-1 as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Michelle Klemz to approve the Gurnee Park District annual calendar for the fiscal year 2015/2016. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Vicki Paddock to approve the proposal from FGM Architects for design and engineering of the renovation of a multipurpose room at FitNation at a cost of \$81,000 plus reimbursable expenses as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Michelle Klemz to approve the purchase of a 2016 F-250 regular cab 4x4 pick-up truck with 8 ft. long bed for \$25,264.00 from Bob Ridings Fleet Sales, Taylorville, IL through the State of IL bid. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Libby Baker to approve entering into one-year HVAC system maintenance agreements for FitNation, Hunt Club Park buildings, Viking Park buildings, and Betty Russell Park shelter with Emcor Mechanical, Buffalo Grove, IL for a total of \$22,770. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

OTHER BUSINESS

The Director informed the Board about the Summer Staff training on May 29, IAPD Commissioner Boot Camp June 3 being held in Gurnee, and the Volunteer Recognition Pool Party on June 26.

A motion was made by Michelle Klemz to enter executive session at 7:50 pm to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)
- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2(c)(1)

Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried. Susie Kuruvilla and Suzanne Gage were also authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 8:15 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 8:15 pm.

James G. Goshorn, President

Michelle Klemz, Secretary