

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
August 18, 2015

Vice President Libby Baker called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. She asked for a roll call. Commissioners present: Michelle Klemz, Vicki Paddock, Libby Baker, and Gerry Crews. Commissioners absent: Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager; Mike Szpylman, Supt. of Business; Beckie Korzyniewski, Viking Park Facility Manager; Kraig Owens, Safety Specialist and Suzanne Gage, Administrative Assistant. Please see the attendance sheet for visitors.

A motion to accept the regular meeting minutes of July 21, 2015 as presented was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to accept the executive meeting minutes of July 21, 2015 as presented was made by Gerry Crews and seconded by Michelle Klemz. Roll call vote taken. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,040,972.57 presented on August 18, 2015 was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

The financial report and treasurer's report were reviewed.

There were no visitors' comments.

Department heads reviewed their written reports with the Board.

Jeff Reinhard introduced Kraig Owens, the new safety specialist. He was first hired as a part time employee in 1996. He completed bachelors and masters degrees and worked for several other districts before returning to Gurnee in this position. Kraig discussed Cintas, a company that will keep our first aid kits up to date in each of our facilities and the items in the kits will be customized by location. They will also monitor and service AEDs and eyewash stations. New eyewash stations will be installed at additional facilities.

The shelter at Viking Park West is coming along in preparation for the dedication of the site on September 9. He also noted that HCPCC was shut down for a week for deep cleaning, floor refinishing and other updates in the facility.

Scott Crowe introduced Beckie Korzyniewski, who has returned to the Gurnee Park District as Viking Park Facility manager. She oversees dance, rentals, volunteers, special events, etc. The Board welcomed her.

Fitness memberships (new and cancelled) were discussed. Going forward, the board would like more information reported on memberships. Another Get Fit Challenge is being planned that will be team-based.

The Board asked to convey congratulations to the aquatic team on their successes with the Ellis audit and IPRA lifeguard games. The Board President and Executive Director recently attended the aquatic staff recognition event.

Mike Szpylman noted that two days of training were held for front desk staff at Hunt Club and Viking Park in preparation for an upgrade to the newest version of RecTrac, the largest upgrade they have ever offered. The new version will go live the week of September 28. The only fee the District pays is Vermont Systems' training time.

Jennifer Gilbert noted that her team is promoting programs that start in September such as preschool, CARE and also FitNation. Marketing staff attended the Woodland proof of residency event. They are also working on the details of the Viking Park West event. GPD made its debut in the Village's "Keeping You Posted +" newsletter this month. She noted that GPD went over the 3,000 fans milestone on Facebook. Commissioner Crews congratulated Jennifer on keeping on top of the changing world of social media and communications.

The Director reviewed her report. She noted that Gurnee Days went well and it was greatly appreciated. She commented that the Parks team does an amazing job. Scott and his team coordinated and assisted with various events. It makes the Park District look good because the public assumes it is our event. "We run it as if it were ours", she said.

She discussed the annual limited bond issue for \$975,000. In the past 2 years, GPD has purchased its own bonds using funds in the capital replacement fund. Staff recommends this again this year. Staff investigated whether funds could be invested so that the District could earn more than .75% interest. However, the law is very restrictive so this is not a possibility. No board action needs to be taken in order for the Board President to sign the order for the hearing at the September 22 meeting.

Upcoming events were noted. The Viking Park West dedication will be held on September 9 at 5 pm rather than 5:30pm. The Exchange Club's 9/11 remembrance ceremony event will be held September 6 at 1 pm at Viking Park. The 27<sup>th</sup> annual Tree Dedication Ceremony will be held on Sunday, September 27 at 1 pm. 13 trees are being dedicated.

## ACTION ITEMS

The Director discussed the bid results for Ravinia Park renovations. Staff budgeted \$170,000 but the lowest bid received was \$309,375, not including a pickle ball court, which was an alternate. Four bids were received. Staff recommends that all bids be rejected and the project be re-bid with a lesser scope. Possible changes to the plan were discussed. Tennis and Pickleball will be removed from the plan and the basketball and volleyball courts will be bid as alternates. Staff will revise the plan and re-bid the project so that the bid can be awarded at the September 22 board meeting.

A motion was made by Gerry Crews to reject all bids received for the Ravinia Park project and give staff the ability to come up with alternate plans. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

The Director discussed the bids received for FitNation. The bids came in lower than expected including the alternates – for a storage area and electrically controlled roller window shades. \$1 million had been budgeted and the low bid is \$563,600 including alternates. A motion was made by Vicki Paddock to approve the lowest responsible bid from Happ Builders, Waukegan IL for the FitNation multi-purpose room renovation at a cost of \$563,600 including alternates 1 and 2. Motion seconded by Gerry Crews.

Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Gerry Crews to approve Resolution #15/16-1 authorizing conveyance of certain surplus personal property. Motion seconded by Michelle Klemz. 36 excess locker units from the old FitNation locker rooms are to be sold to the public. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Michelle Klemz to approve the developer donation agreement with SBOG, LLC for Stonebridge of Gurnee supportive living facility as presented. Motion seconded by Gerry Crews. The 120-unit supportive living facility offers apartments for individuals with physical disabilities. The developer was not given any reduction in the donation amount required by the Open Space Policy. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

Mike Szpylman discussed the authorizing ordinance to be considered by the Board. The Hunt Club Community Center debt certificates have become callable so we have the chance to refinance them. The maturity date does not change but the interest rate would be more favorable if transferred from debt certificates to alternate revenue bonds which are more secure. The District will average \$300,000 in savings with 10 years left on the debt or \$30,000 per year in interest savings. Staff must publish the ordinance when approved and hold a public hearing at the September 22 meeting. A motion was made by Gerry Crews to approve Ordinance #15/16-3 authorizing the issuance of not to exceed \$4,700,000 General Obligation Refunding Park Bonds (Alternate Revenue Source) for the purpose of refunding certain outstanding debt certificates of the District. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

Scott Crowe introduced Lisa Clausen, treasurer for FC Lake County Soccer. The District and FC Lake County are establishing a new one-year field use agreement. It is similar to the Warren United agreement previously in place. Fees increase 3%, which is consistent with previous agreements. It is a one-year rather than a 3-year agreement because they are a new group for our Park District. This will be re-evaluated yearly. Scott recommended that the Board approve the new agreement. Ms. Clausen noted that they welcome the opportunity to have the relationship with the District. They appreciate the use of Viking and Hunt Club fields. There are 380 players this year; 100 are from Gurnee. A motion was made by Gerry Crews to approve the FC Lake County Soccer Club cooperative field use agreement as presented. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

In other business, the board discussed the news article regarding Wildwood Park District.

A motion was made by Michelle Klemz to enter executive session at 8:26 p.m. to discuss:

- Semi Annual Review of Executive Session Minutes (5ILCS 120/2 (c)(21)
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5)

Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 8:32 p.m. Motion seconded by Gerry Crews. On voice vote, all voted aye.

A motion was made by Vicki Paddock to release executive session minutes dated: 3/15/11 session II, 2/21/12, 3/17/15 session III, 3/17/15 session I, and 4/14/15. Motion seconded by Michelle Klemz. Ayes: Klemz, Paddock, Crews and Baker. Nays: none. Absent: Goshorn. Motion carried.

A motion to adjourn was made by Gerry Crews and seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 8:32 pm.

---

James G. Goshorn, President

---

Michelle Klemz, Secretary