

Rescheduled Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
September 22, 2015

President Jim Goshorn called the rescheduled regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. He asked for a roll call. Commissioners present: Jim Goshorn, Michelle Klemz, Vicki Paddock, Libby Baker, and Gerry Crews. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager; Mike Szpylman, Supt. of Business; Sue McDougle, Hunt Club Facility Mgr. and Suzanne Gage, Administrative Assistant. Please see the attendance sheet for visitors.

President Goshorn opened a public hearing to get comment on two proposals:

1. The sale of \$975,000 limited park bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. The proceeds from the bond issue will be used for various capital projects throughout the Park District. The bonds will also be used to pay off a portion of the debt on the Aquatic Center and the Hunt Club Park Community Center.
2. The sale of \$4,700,000 general obligation refunding park bonds (alternate revenue source) for the purpose of refunding certain outstanding debt certificates of the District. He stated that this bond issue is strictly for the purpose of restructuring the debt certificates from 2005 for the construction of Hunt Club Park Community Center which are now 'callable'. The restructuring will allow the District to save approximately \$30,000/year for the next 10 years. The savings is due to a lower interest rate. A notice of the hearing was published in the *Daily Herald* on September 11, 2015.

He opened the floor for comment. No comments were received during the hearing.

A motion to adjourn the bond hearing at 7:02 pm was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried. The regular meeting was called to order.

A motion to accept the regular meeting minutes of August 18, 2015 as presented was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to accept the executive meeting minutes of August 18, 2015 as presented was made by Gerry Crews and seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,039,105.54 presented on September 22, 2015 was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

There were no visitors' comments.

Department heads reviewed their written reports with the Board.

Jeff Reinhard reported the completion of the Viking Park West sign. The Board complimented the Parks staff on the work done at the new park site. Comment was made on how well all of the agencies worked together. Susie also recognized Jennifer Gilbert, the Marketing team and the Recreation team for their efforts on the dedication event. Jeff reported on the Ravinia neighborhood planning meeting. Everyone who attended wanted the bridge over the wetlands to be added before a tennis court is considered. The Hunt Club Park Aquatic Center pool leak was also discussed.

Scott Crowe discussed the aquatic center season and noted there were no serious accidents or drownings. Park District lifeguards entered a challenge advertised in Aquatics International magazine. The team won for the month of August. They were filmed performing CPR. They are now entered for the grand prize that will be awarded in October.

Sue McDougle highlighted the summer camp report and complimented Sabrina Hinkens for her fine work. The Director complimented both Sue and Sabrina. Scott also complimented Davida Doyle and Ginni Gianneschi, camp coordinators for youth and early childhood camps. 3100 campers at multiple locations were kept safe while having fun.

Mike Szpylman discussed his report including the delay of the RecTrac upgrade to version 3, at the request of the vendor, Vermont Systems. There was also discussion on the Park District's "P-card" which has been a very successful program. Mike informed the board that Parks staffers Kelly Petersen, Dan Weber and Kevin Wilkins were outstanding help during the Touch a Truck event that was cut short by rain. Mike was attending on behalf of the Administration.

Jennifer Gilbert reported on some of the details of the very successful Viking West dedication. Swim and dance program areas were also highlighted this month since fall programming is launching.

The Director reviewed her report. The FitNation renovation should begin next week. The remainder of the facility should not be affected and the work should be completed by December 5.

ACTION ITEMS

A motion was made by Gerry Crews to approve the lowest responsible bid from DK Contractors, Pleasant Prairie, WI, for the site improvements at Ravinia Park at a cost of \$120,999. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the lowest responsible bid from Chicagoland Paving Contractors, Lake Zurich, IL for the construction of a pathway at Viking Park at a cost of \$39,900. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve switching credit card processing from Bank of America to Chase Paymentech. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve the agreement with Gurnee Youth Baseball for the use of baseball fields at O'Plaine Park as presented. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve the agreement with Gurnee Youth Baseball for the maintenance of American Legion Fields. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the agreement with Warren Blue Devil Travel Baseball Club as presented. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve the revised season pass pricing policy for the Hunt Club Park Aquatic Center as presented. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

In other business, the Board discussed the need for a policy regarding use of drones in our parks and how the park district could use a drone for its own purposes.

A motion to adjourn was made by Libby Baker and seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 8:20 pm.

James G. Goshorn, President

Michelle Klemz, Secretary