

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
June 19, 2018

Vice President Baker called the regular meeting to order at 7:00 pm. The Vice President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Michelle Klemz, and Libby Baker. Commissioners absent: Jim Goshorn and Vicki Paddock. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Director of Parks and Planning; Mike Szpylman, Director of Business Services; Scott Crowe, Director of Recreation; Jennifer Gilbert, Director of Marketing and Community Relations; Pat Bodame Fitness Facilities Manager; Kelsey Crecchio, Fitness Operations Supervisor; Melissa Greenthal, Operations Analyst; Michael Gul, Intern and Will Hopkins, Intern.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of May 15, 2018. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz, and Baker. Nays: none. Absent: Paddock and Goshorn. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,389,909.86 and payout # 1 of \$151,101 to Allstar Asphalt Inc for the Pickleball courts at O'Plaine Park presented on June 19, 2018 was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz, and Baker. Nays: none. Absent: Paddock and Goshorn. Motion carried.

The financial report and treasurer's report were reviewed. Commissioner Klemz asked why the social security fund balance was higher than last year. Director Szpylman indicated it is due to adjustments made with tax levy between funds to meet budget.

The Vice President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning Jeff Reinhard presented his report. The Pickleball courts at O'Plaine are in progress. The parking lot is complete, 90% of the area is seeded, and the fencing is currently in progress. Commissioner Crews commented that the drainage appears to be working well. Director Reinhard presented the Shaw Park renovations to the Board. The Community Meeting to receive input on the update to Shaw Park occurred on June 12th. Community members requested shade over the picnic areas, more comfortable benches, and to move the dog waste bags closer to the parking lot. Director Reinhard is working on these requests. The Aquatic Center is doing well.

Director of Recreation Scott Crowe reviewed his report. Pat Bodame introduced the new Facility Operations Supervisor, Kelsey Crecchio. Kelsey served as an intern for the park district and worked several positions when FitNation first opened. Director Crowe introduced the new interns: Michael Gul and Will Hopkins. The all staff meeting on June 1, 2018, went well. A speaker discussed engaging with confidence to our customers. There is an increase in soccer registration. Flag football for summer has been cancelled due to low registration numbers. Preschool survey results showed 100% satisfaction with the program. Sabrina Hinkens started the STAR Program for camp participants to reward good behavior. The 1st Glow Walk of the year had over 100 individuals in attendance. The new Swim School Program is off to a slow start. The feedback from the new Swim School is positive; a change in how to communicate and market the new offering is in effect. A survey is going out to current and previous swim program participants.

Director of Business Services Mike Szpylman reviewed his report. The annual audit is still in progress. Commissioner Baker commented on Mike's attendance at the GFOA conference and how

important it is to communicate financial data in an interesting way. Director Szpylman reported that we are on the right track with how other organizations are operating with our purchase of iDashboards. Commissioner Baker asked about the iDashboards software and its purpose. Executive Director Kuruvilla indicated that iDashboards takes the data, primarily from RecTrac to create visualizations for easier data comparison. A presentation on iDashboards will come in the next couple of months. Commissioner Crews asked if there is any issue in consolidating the Aquatic Center Fund with the Recreation Fund. Commissioner Szpylman indicated the auditors have been consolidating these two funds since 2012.

Director of Marketing and Community Relations reviewed her report. This month has been busy promoting a variety of programs including aquatic season and daily web passes, swim school and planning for Pickleball. Commissioner Klemz asked how much the community knows about Pickleball. Director Gilbert indicated there is still a lot of individuals who are not aware of Pickleball and we are working on spreading awareness. Planning for the ribbon cutting ceremony is in progress for the Pickleball courts at O'Plaine Park. Ron Dorsey set up a rental program for Pickleball equipment at each facility's front desk. Commissioner Crews asked if Pickleball is geared mostly for older adults. Executive Director Kuruvilla indicated it was originally designed for those over 50 but a lot of younger individuals play and it is even played in schools.

Executive Director Kuruvilla reviewed her report. The Viking Park Maintenance Facility planning is in process. The 4,500 square foot facility has an approximate cost of \$2 million which has been factored into this year's budget. The next step is to come to an agreement with the architect and then develop the plans. There is currently \$425,000 in the developer donation fund; which will be used towards this project. The remainder of the cost of the facility will be through a bond issue that will be paid off in 8 years using annual rollover bonds. The Executive Director presented a chart that shows the bond structure for the next 8 years.

ACTION ITEMS

A motion was made by Michelle Klemz to approve Ordinance #18/19-2 adopting the prevailing wages to be paid to laborers, mechanics and other workers performing construction of public works for the Gurnee Park District and was seconded by Libby Baker. Commissioner Crews spoke to his opposition to the Prevailing Wage Act. He indicated that whether the Board of Directors of the Gurnee Park District approves this action or not it has no bearing as the prevailing wage ordinance will go into effect for all public bodies in Illinois as it is the law. Commissioner Crews further stated that prevailing wage mandates, effectively removes labor wages and benefits from the competitive bidding process on public works projects. The Davis- Bacon Act (federal prevailing wage law) was implemented during the Great Depression- and was established to protect unionized workers from losing work to non-unionized workers. Crews agreed reluctantly to vote in favor of the ordinance. Roll call vote taken. Ayes: Klemz, Crews and Baker. Nays: none. Absent: Goshorn and Paddock. Motion passed.

A motion was made by Gerry Crews to approve the consolidation of Aquatic center fund with Recreation fund and transfer the fund balance of \$561,073 currently in the Aquatic center fund to Recreation fund (\$139,427) and Capital Replacement fund (\$421,646) and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz and Baker. Nays: none. Absent: Goshorn and Paddock. Motion passed.

A motion was made by Michelle Klemz to approve the revised fund balance policy as presented and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz and Baker. Nays: none. Absent: Goshorn and Paddock. Motion passed.

A motion was made by Gerry Crews to approve the purchase of playground equipment for Shaw Park at a cost of \$82,969 from NuToys Leisure Products through the joint purchasing program; National Joint Powers Alliance (NJPA), which the Gurnee Park District belongs to as a member. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews and Baker. Nays: none. Absent: Goshorn and Paddock. Motion passed.

A motion was made by Michelle Klemz to approve the lowest responsible bid from Mid-American Pool Renovation, Inc, Grandview, Missouri for the resurfacing of FitNation pool at a cost of \$53,250 and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz and Baker. Nays: none. Absent: Goshorn and Paddock. Motion passed.

A motion was made by Gerry Crews to approve the license agreement between Gurnee Park District and Gurnee Days Corporation for the use of Viking Park for Gurnee Days in August 2018 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz and Baker. Nays: none. Absent: Goshorn and Paddock. Motion passed.

OTHER BUSINESS

A motion was made by Gerry Crews to enter executive session at 8:15 pm to discuss:

- to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. (5ILCS 120/2 (c)(5)
- the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Sect. 2(c)(2)

Roll call vote taken. Ayes: Klemz, Crews and Baker. Nays: none. Absent: Goshorn and Paddock. Motion carried. Susie Kuruvilla was authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 8:30 pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Michelle Klemz and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:30pm.

James G. Goshorn, President

Michelle Klemz, Secretary