

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
September 17, 2019

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Sandra Campbell, Vicki Paddock, Michelle Klemz, Gerry Crews and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations; Jeff Reinhard, Director of Parks; and Melissa Greenthal, Operations Analyst.

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of August 20, 2019. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Campbell, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion was made by Vicki Paddock to approve the executive session minutes of the regular meeting of August 20, 2019. The motion was seconded by Sandra Campbell. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Campbell, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,556,787.13 presented on August 20, 2019, was made by Vicki Paddock and was seconded by Michelle Klemz. Commissioner Paddock asked if the same vendors are used for each project. Director Reinhard indicated that the vendor used varies based on the situation, estimates and in emergencies who can respond quickly with quality work. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Campbell, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed.

Public comment from Karen Thorntensen of Gurnee, Illinois thanked the parks department and Gurnee Park District employees who serve on the Gurnee Days Committee. Gurnee Park District is heavily involved in Gurnee Days and as a member of the community Ms. Thorntensen feels Gurnee Days would be in good hands if the park district and the village took over the event.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The HVAC system has been installed in Fit Room 3 at FitNation with lighting in progress. The Viking Park Maintenance Facility walls and roof are up with windows being put into place. The generator at Hunt Club Community Center turned on and would not turn off; this issue has since been corrected. The playground parts for Provident Park will be delivered the week of September 23, 2019. The playground at South Park is open with the ribbon cutting tentatively scheduled for October 7, 2019 with the time TBD. An ADA ramp at South Park will be completed next fiscal year. The turf has been replaced at Betty Russell.

Director of Recreation Mike Wick reviewed the recreation report. The annual FitNation Pool maintenance is complete and the pool looks great. CARE and Preschool enrollment are up this year. The change in school hour has changed the scheduling for CARE, Gurnee Park District worked

with transportation to allow for a smooth transition. Touch-A-Truck went well and included a stop from Flight for Life. Trick-or-Treat Path is scheduled for October 12, 2019.

Director Mike Szpylman reviewed the Business Services report. A public hearing is scheduled for next month to discuss bonds.

Director of Marketing and Community Relations Jennifer Gilbert reviewed her report. Gurnee Park District is in the final stages of developing two apps for Gurnee Park District and FitNation that will be available to the public in October.

Executive Director Susie Kuruvilla reviewed her report. The GO Lake County Community Walk is scheduled for September 28 at Independence Grove at 9:00am. The Tree Dedication is Sunday, September 29, 2019 at Viking Par Dance Hall.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the lowest responsible bid from Action Fence Contractors, Inc at a cost of \$30,270 for the installation of the backstop at Betty Russell Park and was seconded by Gerry Crews. Roll call vote taken. Ayes: Campbell, Crews, Paddock, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve a five-year lease with Canon Solutions America, Schaumburg, IL for Park District copiers at a monthly cost of \$2,300 plus estimated copy overages and was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Campbell, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

OTHER BUSINESS

A motion to adjourn was made by Vicki Paddock and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:19 pm.

James G. Goshorn, President

Saundra Campbell, Secretary