

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
October 15, 2019

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Saundra Campbell, Vicki Paddock, Michelle Klemz, Gerry Crews and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Mike Szpylman, Director of Business Services; Jeff Reinhard, Director of Parks; Sabrina Hinkens, Youth Recreation Supervisor; Sue McDougle, Manager of Recreation and Facility Services; and Melissa Greenthal, Operations Analyst.

President Goshorn opened a public hearing to receive public comments on the proposal to sell \$1,000,000 Limited Park Bonds for the payment of land purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of expenses incident thereto. A notice of the meeting was published in the *Daily Herald* on October 4, 2019. The proceeds from this bond issue will be used for various capital projects throughout the Park District. The bonds will also be used to pay off a portion of the debt on the Aquatic Center and the Hunt Club Park Community Center construction. No comments were received during the hearing.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of September 17, 2019. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,043,349.90 presented on October 15, 2019, was made by Gerry Crews and was seconded by Vicki Paddock. Commissioner Crews asked about the \$13,000 drinking fountain. Director Reinhard indicated the previous fountain was not hooked up to the water meter and since it was not, the water line needed to be located, capped, and new water line and a meter had to be installed as required by the village. Roll call vote taken. Ayes: Campbell, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The Maintenance Facility estimated completion is the 3<sup>rd</sup> week in November. Providence Oaks Park is in progress. New engraved bricks are ordered and the original bricks can be given back to the people who ordered them. An ADA entrance has been designed for Providence Oaks. Commissioner Klemz asked how frequently the climbing wall is used. Director Wick indicated it is occasionally used, mostly by internal programs such as CARE.

Director of Recreation Mike Wick reviewed the recreation report. Sue McDougle and Sabrina Hinkens presented the Summer Camp and CARE Report. Over 1,100 unique children and 2,367 registrations. The staff did a phenomenal job particularly handling the changes in drop off due to construction at Viking Park. Commissioner Goshorn asked if there is an age breakdown for the campers. Sabrina indicated there was a slight drop in kindergarten and first grade this year and our

teen camps get large enrollment especially in comparison to surrounding park districts. The end of summer camp pool party had over 450 individuals in attendance. Director Wick highlighted the new hires, Tim Rochford for the Fitness Operators Supervisor and Alex Clark for the Aquatics Coordinator position and Ryan Quilty as the Athletics Coordinator. Trick or Treat was a success, attendance was a little lower than in previous years.

Director Mike Szpylman reviewed the Business Services report. He said representatives from Speer Financial will attend the November 2019 board meeting. In previous years we have purchased our own bonds but this year the current recommendation is to go out to bid as interest rates are lower for borrowing compared to the investment rates.

Executive Director Susie Kuruvilla reviewed her report.

#### ACTION ITEMS

A motion was made by Michelle Klemz to approve the estimated tax levy amount of \$5,101,372 in the corporate and special purpose funds and \$1,028,214 in the bond and interest fund bringing the total estimated levy to \$6,129,586 and since the total increase is above 5%, to hold a truth-in-taxation hearing on November 19, 2019 at 7:00 p.m. at Viking Park Community Center and was seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Klemz, Campbell, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

#### OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 7:41 pm to discuss:

- Discussion of minutes of meetings lawfully closed, whether for approval of the minutes by the body or semi-annual review of minutes. (5ILCS 120/2 (c)(11))

Motion seconded by Gerry Crews Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla was authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 7:50 pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Vicki Paddock and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 7:51 pm.

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James G. Goshorn, President

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Sandra Campbell, Secretary