

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
December 17, 2019

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Gerry Crews, Sandra Campbell and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Mike Szpylman, Director of Business Services; Jeff Reinhard, Director of Parks; and Jennifer Gilbert, Director of Marketing and Community Relations; and Sue McDougle, Manager of Recreation and Facility Services; Melissa Greenthal, Operations Analyst; and Chris Leathers, General Manager-FitNation.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of November 19, 2019. The motion was seconded by Vicki Paddock Roll call vote taken. Ayes: Crews, Klemz, Campbell, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$2,009,622.01 presented on December 17, 2019, was made by Michelle Klemz and was seconded by Vicki Paddock. Ayes: Campbell, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The Viking Park Maintenance Facility has partial occupancy as of December 17. The final payout will be held until the asphalt can be fixed in the spring. The liners for the ice skating rings will be installed by December 22.

Director of Recreation Mike Wick reviewed the recreation report. Mike introduced Chris Leathers the new General Manager at FitNation. Breakfast with Santa sold out and was a wonderful success. The next theater event is Frozen. Gurnee Park District combined with Grayslake and Round Lake Park Districts for basketball this season to have a total of 21 teams .

Director Mike Szpylman reviewed the Business Services report. The fiscal year 2020-2021 budget plan is in progress.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report.

Executive Director Susie Kuruvilla reviewed her report. Executive Director Kuruvilla provided an update of the 2019-2020 Annual Goals. Gurnee Park District is hosting the IAPD Legislative Breakfast on February 21, 2020, at 8:00 am in the Viking Park Dance Hall. Gurnee Days Corporation took action to dissolve. Gurnee Park District is in the process of developing an agreement with the Village of Gurnee for Gurnee Days.

## ACTION ITEMS

A motion was made by Gerry Crews to approve Ordinance #19/20-5 abating taxes for the year 2019 to pay debt service on the \$6 million general obligation bonds series 2001 (alternate revenue source) issued to finance construction of the aquatic center and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Campbell, Klemz, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve Ordinance #19/20-6 abating taxes for the year 2019 to pay debt service on the \$8.51 million general obligation bonds series 2013A (alternate revenue source) issued for the purchase and improvement of FitNation and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Vicki Paddock to approve Ordinance #19/20-7 abating taxes for the year 2019 to pay debt service on the \$1.99 million general obligation bonds series 2014A (alternate revenue source) issued for the rehabilitation of the FitNation facility and was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Campbell, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve Ordinance #19/20-8 abating taxes for the year 2019 to pay debt service on the \$3.91 million general obligation bonds series 2015B (alternate revenue source) issued to refund 2005 debt certificates and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Crews, Paddock, Campbell, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz motion to approve the lowest responsible bid for the Summer 2020, Fall 2020, Winter 2020/2021 and Spring 2021 Program Guides (brochure) from American Litho, Milwaukee, WI at a cost of \$33,613 for black and white and \$35,152 for color and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve the District Personnel Policy Manual with the updates as presented and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Campbell, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

## OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 7:43 pm to discuss:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (Sect. 2 (c) (1))
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2 (Sect. 2 (c) (5))

- The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2 (Sect. 2 (c) (6))

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla was authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 8:22 pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Gerry Crews and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 8:22 pm.

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James G. Goshorn, President

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Sandra Campbell, Secretary