

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
January 21, 2020

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Gerry Crews, Sandra Campbell and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Mike Szpylman, Director of Business Services; Jeff Reinhard, Director of Parks; and Jennifer Gilbert, Director of Marketing and Community Relations; Lizzy Zawadzki, Graphic Design and Brand Specialist; and Melissa Greenthal, Operations Analyst.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of December 17, 2019. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Campbell, Paddock, Crews, Klemz, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the executive session minutes of December 17, 2019. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Campbell, Paddock, Crews, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$997,384.27 presented on January 21, 2020, was made by Gerry Crews and was seconded by Vicki Paddock. Ayes: Paddock, Campbell, Crews, Klemz, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The ice rinks are ready as of January 20th. The Viking Park Maintenance Facility is near completion. Cable installation is in progress for security cameras, time clocks and the keyfab entry. Tools and equipment have been ordered and will be set up upon arrival.

Director of Recreation Mike Wick reviewed the recreation report. Frosty Fest was cancelled due to inclement weather. Gurnee Park District is hiring for summer camp, the aquatic center and FitNation.

Director Mike Szpylman reviewed the Business Services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The Marketing Team is promoting Summer Camp and preschool 2020-2021 and gearing up for aquatics season pass advertising.

Executive Director Susie Kuruvilla reviewed her report. Gurnee Park District applied for the NRPA's National Accreditation; CAPRA.

ACTION ITEMS

No Action Items.

OTHER BUSINESS

A motion to adjourn was made by Vicki Paddock and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 7:39 pm.

James G. Goshorn, President

Sandra Campbell, Secretary