

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
August 18, 2020

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Gerry Crews, Sandra Campbell and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Jeff Reinhard, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst. Please see attendance sheet for additional attendees.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of July 21, 2020. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent. none. Motion carried.

A motion was made by Michelle Klemz to approve the minutes of the executive session of July 21, 2020. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Crews, Campbell, and Goshorn. Nays: none. Absent. none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$695,978.57 presented on August 18, 2020, was made by Michelle Klemz and was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Campbell, and Goshorn. Nays: none. Absent. none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no comments.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The sidewalk project in front of Hunt Club started mid-August. Prior to beginning the parks team removed some pillars that were rotting, benches and garbage cans were removed to be updated. Commissioner Crews asked about the replacement of doors at FitNation. Director Reinhard indicated the doors were bent and damaged.

Director of Recreation Mike Wick reviewed the recreation report. Soccer started August 17 with just over 200 participants. Summer Club ended the second week of August and was very successful., Sabrina Hinkens and Sue McDougle did a tremendous job and had wonderful staff. Preschool has 59 participants registered which is lower than the typical 200 but we are providing an in person, safe environment. A full day CARE option is available at Hunt Club for students to E-Learning. FitNation is now taking new members. Fitness visits are at 40% of what they were pre-COVID. Traditional Swim Lessons started in August

Director Mike Szpylman reviewed the Business Services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The Marketing Team has been supporting and modifying program information. A photo shoot has been planned at FitNation to gather pictures to use for ads with the current atmosphere. An open house tour is being created to post online rather than an in person preschool open house.

Executive Director Susie Kuruvilla reviewed her report. The staff are working hard together to ensure programs can run, staff are doing a variety of tasks to cover areas. The Tree Dedication Ceremony is cancelled but the trees will be planted and plaques will be hand delivered or mailed to those out of town.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the intergovernmental agreement with Lake County, IL for the COVID-19 Relief Fund as presented and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Klemz, Campbell, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve the field use agreement with FC Lake County Soccer Club as presented and was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Campbell, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

OTHER BUSINESS

Commissioner Goshorn recognized Executive Director Susie Kuruvilla’s new position on the NRPA Board.

Commissioner Sandra Campbell announced her resignation as Park Commissioner for Gurnee Park District effectively immediately due to moving out of state. Staff and fellow commissioners thanked her for her service, time, and dedication to the park district.

A motion was made by Gerry Crews to enter executive session at 8:06 pm to discuss:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (Sect. 2 (c) (1)
- Meetings held to discuss litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent. (If used, also specify the basis for finding that litigation is probable or imminent.) - Sect. 2 (c) (11)

Motion seconded by Vicki Paddock Roll call vote taken. Ayes: Campbell, Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to return to open session at 8:30 pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion was made by Michelle Klemz to release executive session minutes dated March 20, 2018, March 19, 2019 II, October 15, 2019 I, December 17, 2019, February 25, 2020, and June 16, 2020 as recommended by staff. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent: None. Motion carried.

A motion to adjourn was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Campbell, Crews, Klemz, and Goshorn. Nays: none. Absent. None. Motion carried. The meeting adjourned at 7:57 pm.

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James G. Goshorn, President

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Secretary