

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
October 20, 2020

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Vicki Paddock, Michelle Klemz, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Jeff Reinhard, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; Sue McDougale, Manager of Recreation and Facility Services; Sabrina Hinkens, Youth Recreation Supervisor; and Melissa Greenthal, Operations Analyst.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of September 15, 2020. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$931,319.96 presented on October 20, 2020, was made by Gerry Crews and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The asphalt at Prairie Oaks Park and Chittenden Park is complete. Steve Becker's team is cleaning up dead trees throughout the parks.

Director of Recreation Mike Wick reviewed the recreation report. Sue McDougale and Sabrina Hinkens presented their annual Summer report. Summer Club opened in Phase 3 after much planning. The Gurnee Park District Plan for Summer Club was shared and utilized by many other park district agencies within Illinois. We offered the program weekly so new children were able to begin at any time during the 10 weeks. Experienced Site Directors and former summer employees with 5 years or more experience were brought back this summer to help with Summer Club. A floater position was also utilized to go from group to group and make sure supplies were available and help keep areas clean and sanitized. Phase 4 brought back the use of playgrounds and water play which the kids highly enjoyed. The kids did great wearing masks and we had no confirmed cases of COVID throughout the program. Fall soccer completed their season with over 200 registrants. Dance has a strong participation with many individuals signed up for programs.

Director Mike Szpylman reviewed the Business Services report. Vicki Zika is retiring after 17 years with the park district. The Payroll Specialist position is shifting to part-time with some of Vicki's current responsibilities shifting to other full-time employees within Business Services.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The Marketing Team is looking into options for the brochure guide given a limited budget and changes to programming due to COVID.

Executive Director Susie Kuruvilla reviewed her report. Staff have been doing a wonderful job adapting and taking on multiple roles. Gurnee Park District will prepare for CAPRA Accreditation in 2021; this will strengthen the agency. Commissioner Crews asked if there has been any feedback from Athletico as the new tenant at FitNation. Executive Director Kuruvilla indicated that this has been a great partnership. Commissioner Crews asked if there has been any feedback on the cancellation of Silversneakers at the end of the year. Executive Director Kuruvilla discussed the public comment from the September 2020 board meeting where a gentleman attended the meeting remotely unhappy with the decision. Director Wick also specified there have been a handful of individuals calling and inquiring about the cancellation at FitNation.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the estimated tax levy amount of \$5,167,144 in the corporate and special purpose funds and \$1,051,863 in the bond and interest fund bringing the total estimated levy to \$6,219,007 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Klemz, Crews and Goshorn. Nays: none. Absent: none. Motion passed.

OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 7:55 pm to discuss:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (Sect. 2 (c) (1))

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to return to open session at 8:16 pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Crews, Klemz, and Goshorn. Nays: none. Absent: None. Motion carried. The meeting adjourned at 8:17 pm.

James G. Goshorn, President

Michelle Klemz, Secretary