

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
April 20, 2021

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Aaron Dalzot, and Jim Goshorn. Commissioners absent: Gerry Crews. Also present: Susie Kuruvilla, Executive Director; Mike Szyplman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of March 16, 2021. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session meeting minutes of March 16, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$627,139.17 presented on March 16, 2021, was made by Vicki Paddock and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Dalzot, and Goshorn. Nays: none. Absent: Crew. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. Progress is being made on the cricket pitch with formal play anticipated for June 1st. There are two groups who are assisting with how to build the cricket field. A dedication of the field will also be scheduled in June. Commissioner Klemz asked about the drinking fountain maintenance. Director Owens indicated once the Illinois Department of Public Health approves drinking fountains to be open for use, they will be available. Commissioner Dalzot received a complaint from a member of the community that the swings at Spaulding Park are too loud. Director Owens indicated someone from his team will address the issue.

Director of Recreation Mike Wick reviewed the recreation report. Camp registrations is currently at a little over 50% of where we expect to be in camp revenue. Aquatics pass sales are currently just over 1,700 which is 68% of the last 3 years pass sales average. Soccer registration is just under 350 kids and the season is going well.

Director Mike Szyplman reviewed the Business Services report. He highlighted the updated WebTrac; the registration section of the Gurnee Park District website.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Programming is opening and the marketing team is working to manage the promotions of a variety of programs.

Executive Director Susie Kuruvilla reviewed her report. The response from the community on opening programs is positive. We are hopeful that Illinois is shifted to Phase 5 prior to summer but we are prepared for Phase 4 even if we don't move into the next phase. Commissioner Paddock asked how staff are doing on getting vaccinated. Executive Director indicated staff are getting vaccinated as they can; at some point we will determine how many of the staff are vaccinated. Gurnee Days is still under consideration; the event can only be done in phase 5 so we are waiting on further guidance from the State of IL. We plan to make a final decision by June 1st based on the information available at that point.

ACTION ITEMS

A motion was made by Vicki Paddock to approve Fiscal Year 2021/2022 budget as presented and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, and Goshorn. Nays: none. Absent. Crew. Motion passed.

A motion was made by Michelle Klemz to accept fiscal year 2021/2022 budget and appropriation ordinance in tentative form and publish notice of a public hearing to be held on May 18, 2021 at 7:00 pm at Viking Park at the beginning of the regular board meeting and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent. Crews. Motion passed.

A motion was made by Michelle Klemz to approve the five year capital project plan as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent. Crew. Motion passed.

A motion was made by Vicki Paddock to approve the transfer of \$800,000 from Corporate fund into Recreation fund and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent. Crews. Motion passed.

A motion was made by Michelle Klemz to accept the lowest responsible bid from American Outfitters, Waukegan, IL for Gurnee Park District apparel including shirts for participants, staff apparel, hats and backpacks in the amount of \$28,118.30 and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent. Crews. Motion passed.

A motion was made by Aaron Dalzot to approve Resolution #20/21-1 recognizing Mayor Kristina Kovarik for her 16 years of service to the Village of Gurnee as well as the Park District and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, and Goshorn. Nays: none. Absent. Crews. Motion passed.

OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 7:39pm to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, Crews, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to return to open session at 7:50pm. Motion seconded by Aaron Dalzot. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Vicki Paddock and seconded by Aaron Dalzot. On voice vote, all voted aye. The meeting adjourned at 7:50 pm.

James G. Goshorn, President

Michelle Klemz, Secretary