

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
June 15, 2021

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Vicki Paddock, Michelle Klemz, Aaron Dalzot, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of May 18, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion carried.

A motion was made by Gerry Crews to approve the minutes of the Executive Session meeting minutes of May 18, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Dalzot, Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$541,435.70 presented on June 15, 2021, was made by Michelle Klemz and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz, Paddock, Dalzot, and Goshorn. Nays: none. Absent. None. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no comments.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. The Viking Park drainage project will begin next week. A resident near O'Plaine Park approached the park district with the request to create a 10x15 foot pollinator garden to preserve nature and provide a sanctuary for butterflies, bees, and other insects. Memorial Day weekend the pool experienced a mild issue which has been resolved by the parks team. The cricket field opening ceremony took place June 12 and was well attended. The new cricket field was well received by the community and several groups have expressed interest in utilizing the field.

Director of Recreation Mike Wick reviewed the recreation report. Summer camp and programs started June 15 and are doing well. The attendance at FitNation is steadily increasing. The aquatic center has had great weather and is off to a great season. Commissioner Crews asked how the staffing is for camp and aquatics. Director Wick indicated camp and aquatics are fully staffed. Camp revenue is currently at 70% of budget.

Director Mike Szpylman reviewed the Business Services report. The board thanked Director Szpylman for the Natural Gas Report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Davida Doyle started on a part time basis to assist the marketing department and handle the front desk at Viking Park.

The marketing department is currently hiring for a Graphic Design and Brand Specialist. Deanna is working to gather sponsors for Gurnee Days. Perks at the Park is a new program developed by Director Owens and Director Gilbert for the community to come out and meet directors in a relaxed environment to ask questions and gather information.

Executive Director Susie Kuruvilla reviewed her report. Illinois is officially in phase 5. This has opened up programs more. Staff and customers that are fully vaccinated no longer have to wear a mask. Staff working with children under 12 are required to wear a mask when inside but do not need to wear a mask outside. Staff are encouraged to be vaccinated and the information is being recorded by human resources. Gurnee Days is scheduled for August 7<sup>th</sup> and 8<sup>th</sup> on a smaller scale than previous years; planning is currently in progress. Executive Director Kuruvilla will provide the board with potential park tour dates for August 2021 at the July board meeting.

#### ACTION ITEMS

A motion was made by Michelle Klemz to approve the real estate contract for the purchase of property at 301 S O'Plaine Road at a cost of \$160,000 as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

#### OTHER BUSINESS

A motion to adjourn was made by Gerry Crews and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 7:58pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary