

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
August 17, 2021

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Aaron Dalzot, Vicki Paddock, and Jim Goshorn. Commissioners absent: Michelle Klemz. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of July 20, 2021. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent. Klemz. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session meeting minutes of July 20, 2021. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Dalzot, Paddock, Crews, and Goshorn. Nays: none. Absent. Klemz. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$977,413.21 presented on August 17, 2021, was made by Gerry Crews and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Crews, Paddock, and Goshorn. Nays: none. Absent. Klemz. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no comments.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. Gurnee Park District is working in conjunction with the fire department to simulate drills at a variety of parks. Commissioner Goshorn asked if there is potential for the fire department to utilize the newly acquired Gurnee Park District property near O'Plaine for the fire department to run drills. Director Owens indicated they are planning to use it for training. The Aquatic Center has a small leak on the pump; it will be fixed soon.

Director of Recreation Mike Wick reviewed the recreation report. Director Wick introduced Mary Lester, the new Supervisor of Community Programming and Events. The Aquatic Center is at reduced hours for the remainder of the season. The summer camp season is over and it was a tremendous success. Gurnee Days was very successful.

Director Mike Szpylman reviewed the Business Services report. Director Szpylman thanked the board and team on their support during the audit.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The sponsorship goal for Gurnee Days was met. The Graphic Design and Brand Specialist will be starting in September.

Executive Director Susie Kuruvilla reviewed her report. Gurnee Days was incredibly successful this year and the turnout was fantastic. Tree Dedication is scheduled for October 3, 2021.

ACTION ITEMS

A motion was made by Vicki Paddock to approve Fiscal Year 2020/2021 Audit as presented and was seconded by Gerry Crews. Jamie Wilkey, a partner from Lauternach and Amen presented the audit report. Gurnee Park District received the unmodified opinion; this is the best that a municipality and park district can receive. Gurnee Park District received the Certificate of Achievement last fiscal year and plan to apply for it again this year. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent: Klemz. Motion passed.

A motion was made by Gerry Crews to approve the field use agreement with FC Lake County Soccer Club as presented and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent: Klemz. Motion passed.

A motion was made by Vicki Paddock to approve ordinance #21/22-2 annexing property located at 15629 W Grand Ave and 35391 N Spruce St, Gurnee into the Gurnee Park District and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Crews, and Goshorn. Nays: none. Absent: Klemz. Motion passed.

A motion was made by Gerry Crews to approve the lowest responsible bid from Maneval Construction Co., Inc. for \$85,900 for Phase II of the Viking Park Drainage Project and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent: Klemz. Motion passed.

OTHER BUSINESS

The park tour is scheduled for September 7, 2021 at 5:00 PM; mayor Tom Hood will be joining as well. The new O'Plaine property is among the list.

Gurnee Park District would like to attend IAPD Best of the Best Gala is on October 15, 2021 to recognize Gerry Crews for 10 years on the Board of Commissioners.

A motion was made by Vicki Paddock to enter executive session at 7:54pm to discuss:

- Semi Annual Review of Executive Session Minutes - Sec. 5 ILCS 120/2 (c) (21)

Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Crew, Dalzot, and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Vicki Paddock to return to open session at 7:55pm. Motion seconded by Aaron Dalzot. On voice vote, all voted aye and the Board returned to open session.

A motion was made by Vicki Paddock to release executive session minutes dated March 18, 2014 II, April 15, 2014 II, May 20, 2014, June 17, 2014, November 18, 2015, January 16, 2018 II, February 16, 2021, March 16, 2021, April 20, 2021, and May 18, 2021 as recommended by staff. Motion

seconded by Gerry Crews. Roll call vote taken. Ayes: Campbell, Crews, Klemz, Paddock, and Goshorn. Nays: none. Absent: None. Motion carried.

A motion to adjourn was made by Vicki Paddock and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:18pm.

James G. Goshorn, President

Michelle Klemz, Secretary