

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
November 16, 2021

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Michelle Klemz, Vicki Paddock, Aaron Dalzot, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Jennifer Gilbert, Director of Marketing and Community Relations; Melissa Greenthal, Operations Analyst; Jesse Balay, Graphic Design and Brand Specialist; Yesenia Cerda, Business Services Specialist; Debbie Kowalczyk, CARE/Camp Site Director; Chris Marzano, Youth Athletics Supervisor; Kelly Peterson, Grounds and Equipment Operations Assistant; Diane Delorenzo, Aquatic Facility Manager; and Majeeda Purnell, Human Resource Generalist.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of October 19, 2021. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, Klemz, and Goshorn. Nays: none. Absent. none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$799,353.76 presented on November 16, 2021, was made by Gerry Crews and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Crews, Paddock, and Goshorn. Nays: none. Absent. none. Motion carried.

The financial report and treasurer's report were reviewed.

Director of Parks Kraig Owens reviewed the parks report. The skating rinks are getting ready to go. Viking Park and Hunt Club Park will also have some lights strung up in the trees for the holiday season. Commissioner Dalzot applauded the Perks at the Park program. Director Owens indicated the overall response was a positive experience with suggestions for additional programming.

Director of Recreation Mike Wick reviewed the recreation report. Jason Clevelle is joining the FitNation team as the Fitness Operations Supervisor on November 17. FitNation has a new, no contract structure to the membership with the ability to cancel at any time. Membership numbers will be monitored in the coming months to determine the effectiveness of the no contract approach. The Holiday Lighting is scheduled for December 2nd and will include a tree lighting, activities, caroling, and more.

Director Mike Szpylman reviewed the Business Services report. Director Szpylman discussed the Employee Health Insurance for the 2022 year; the premium increases were low compared to 2021 rates. Commissioner Klemz asked about the Healthcare costs for the upcoming fiscal year. Director Szpylman indicated our rates have only gone up minimally or in some case gone down.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report.

Executive Director Susie Kuruvilla reviewed her report. The Summer Seasonal Staff Employee Survey Results were reviewed overall the employees are positive with three takeaways: increase in training, communication, and employee recognition. The Diversity, Equity, Inclusion Committee

attended the November 2021 board meeting; Director Szyplman discussed the development phase of the DEI Committee to create a mission, trainings, and determine what the committee can do to diversify the park district.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the annual tax levy ordinance #21/22-2 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Crews, Klemz, Dalzot, and Goshorn. Nays: none. Absent. None. Motion passed.

Director Mike Szyplman introduced Mark Jeretina from Speer Financial and he explained the bond sale. The District went out to bid and received 8 bids. The lowest interest rate of .35% through Northside Community Bank. The bond proceeds is used to fund prior debt obligations and capital projects. A motion was made by Michelle Klemz to approve Northside Community Bank to issue the bonds at an interest rate of .35% and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve Ordinance #21/22-3 for the issuance of \$946,035 in general obligation limited park bonds series 2021 of the Gurnee Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Crews, Paddock, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve Categories of Services as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Vicki Paddock to appoint Jim Goshorn as delegate for the IAPD annual business meeting on January 29, 2022 and Susie Kuruvilla as the alternate delegate and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

OTHER BUSINESS

The Village of Gurnee, Chamber of Commerce and Gurnee Park District are hosting the Holiday Lights at the Welton Plaza event on December 2, 2021 from 5:30-7:30pm.

A motion to adjourn was made by Gerry Crews and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 7:58pm.

James G. Goshorn, President

Michelle Klemz, Secretary