

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
July 19, 2022

President Goshorn called the regular meeting to order at 7:05pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Michelle Klemz, Gerry Crews, Aaron Dalzot, Vicki Paddock, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; and Jennifer Gilbert, Director of Marketing and Community Relations and Natalie Grolmes, Recreation Intern.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of June 21, 2022. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session Minutes of June 21, 2022. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$805,676.60 presented on July 19, 2022, was made by Michelle Klemz and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. A full time custodian has been hired and a second is being looked for; this is helping with the shortage of finding part time custodians. There has been an upward trend in vandalism at the parks in the area; the parks team is keeping up with any necessary repairs. Several trees needed to be replaced, some due to disease which is occurring because of infestations coming to the area.

Director of Recreation Mike Wick reviewed the recreation report. Director Wick introduced the Recreation Intern, Natalie Grolmes. Commissioner Goshorn complimented the tour of the Aquatic Center and FitNation and the great work of the staff. Fitness memberships are slowly growing with a larger growth expected in the fall and winter months. Commissioner Dalzot thanked the park district for hosting the Lifeguard Games this year.

Director of Business Services Mike Szpylman reviewed the business services report. Director Szpylman thanked his team for assisting with the transition of the current bank from First Midwest to Old National.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Commissioner Klemz asked how sponsorship is going. Director Gilbert indicated Gurnee Days sponsorship is going well; there is some competition with other summer events in need of sponsors.

Executive Director Susie Kuruvilla reviewed her report. The Gurnee Days testimonial reception is Friday, August 5<sup>th</sup> at the Warren Township Center with Kevin Woodside as the Gurnee Days honoree. The NRPA Conference will be attended by Aaron Dalzot, Mike Wick, Jennifer Gilbert, and Susie Kuruvilla. Executive Director Kuruvilla demonstrated the iDashboards for the Aquatic Center and Fitness memberships. Commissioner Goshorn commented on how the dashboards allow for data to help drive action!

#### ACTION ITEMS

A motion was made by Gerry Crews to approve the lowest responsible bid from Hacienda Landscaping at a cost of \$135,400.00 for the playground and ADA ramp installation at Kings Park and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Klemz, Dalzot, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Michelle Klemz to approve the lowest responsible bid from Perfect Turf at a cost of \$95,000.00 for the purchase and installation of turf at Kings Park and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Dalzot, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Vicki Paddock to approve the lowest responsible bid from Hacienda Landscaping at a cost of \$60,700.00 for the purchase and installation of turf at Prairie Oaks Shagbark Park and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Michelle Klemz to approve the lowest responsible bid from Hacienda Landscaping at a cost of \$55,800 for the installation of the playground at Prairie Oaks Silo and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. none. Motion passed.

#### OTHER BUSINESS

A motion to adjourn was made by Vicki Paddock and seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 7:54 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary