

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
April 19, 2022

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Aaron Dalzot, Vicki Paddock, and Jim Goshorn. Commissioners absent: Michelle Klemz. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of March 15, 2022. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent Klemz. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session meeting minutes of March 15, 2022. The motion was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$696,251.21 presented on April 19, 2022, was made by Gerry Crews and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Paddock, Crews, and Goshorn. Nays: none. Absent: Klemz. Motion carried.

The financial report and treasurer's report were reviewed. Director Szpylman noted this is the first month in some time the park district purchased a couple 6 month and 1 year CDs.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. 25 to 35 individuals joined Director Owens at Kings Park to discuss community planning and playground ideas. Director Owens has community planning meetings scheduled for April 20 at Praire Oaks Shagbark and April 21 at Prairie Oaks Silo. The village is currently working on the water main project at Viking Park which will be completed and cleaned up prior to camp.

Director of Recreation Mike Wick reviewed the recreation report. Bunny Bash on April 9th occurred this month with over 300 in attendance. This event was elevated to be more than an Easter Egg Hunt. A breakfast area, and an area for activities in the Dance Hall were set up. A GO Gurnee Dog Walking event is scheduled for May 15th. Enchanted Evening is scheduled for May 21st. The aquatic center opens Memorial Day weekend. The park district is currently looking for approximately 20 more lifeguards for the 2022 season.

Director of Business Services Mike Szpylman reviewed the business services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The Gurnee Days theme is Life is a Zoo in 2022 with over 1,000 votes cast by the community.

Executive Director Susie Kuruvilla reviewed her report. The staffing challenges are one of the biggest impacts from COVID but we have learned to be more efficient and recovering well. Discussions are occurring to increase the hours of operation at FitNation once we determine staffing availability.

ACTION ITEMS

A motion was made by Gerry Crews to approve Fiscal Year 2022/2023 budget as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

A motion was made by Gerry Crews to accept fiscal year 2022/2023 budget and appropriation ordinance in tentative form and publish notice of a public hearing to be held on May 17, 2022 at 7:00 pm at Viking Park at the beginning of the regular board meeting and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

A motion was made by Vicki Paddock to approve the five year capital project plan as presented and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

A motion was made by Aaron Dalzot to approve the lowest responsible bid from American Outfitters, Waukegan, IL for Gurnee Park District apparel including shirts for participants, staff apparel, hats and backpacks in the amount of \$39,243.45 and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

A motion was made by Vicki Paddock to approve the audit engagement letter from Lauterbach & Amen to conduct audits for Fiscal Years 21/22, 22/23 and 23/24 at an annual cost of \$19,100 and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

A motion was made by Gerry Crews to accept the lowest responsible bid from US Tennis Court Construction Co, Lockport, IL for Gurnee Park District basketball and tennis court surface repair and color coating in the amount of \$127,400.00 and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

OTHER BUSINESS

A motion to adjourn was made by Gerry Crews and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 7:36 pm.

James G. Goshorn, President

Michelle Klemz, Secretary