

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
January 18, 2022

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Michelle Klemz, Vicki Paddock, Aaron Dalzot, Gerry Crews, and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks and Planning; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of December 21, 2021. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Dalzot, Crews, Paddock, Klemz, and Goshorn. Nays: none. Absent. none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$736,110.10 presented on January 18, 2022, was made by Michelle Klemz and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, and Goshorn. Nays: none. Absent. none. Motion carried.

The financial report and treasurer's report were reviewed.

Director of Parks Kraig Owens reviewed the parks report. Commissioner Dalzot requested a bench by the ice rink at Hunt Club to allow individuals to change in and out of skates.

Director of Recreation Mike Wick reviewed the recreation report. Frosty Fest went very well with approximately 500 in attendance; shuttles were going the entire time with sledding, dog sledding, sleigh rides and fun activities. There are currently 3,286 active fitness members. 12 paid in full 6 or 12 month passes were sold in the January fire sale.

Director Mike Szpylman reviewed the Business Services report. Commissioner Klemz asked how Paycom is going. Director Szpylman indicated the transition is going smoothly.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. The camp and aquatics guide will be available digitally later this week.

Executive Director Susie Kuruvilla reviewed her report. Executive Director Kuruvilla highlighted the accomplishments of 2021. Commissioner Crews asked about how is our staffing currently. Executive Director Kuruvilla indicated some changes are being made to assist in obtaining staff to help keep the park district staffed. The park district is getting in front of many potential staffing opportunities early in the year to obtain staffing for the summer months.

ACTION ITEMS

No action items in January 2022.

OTHER BUSINESS

A motion to adjourn was made by Michelle Klemz and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 7:30pm.

James G. Goshorn, President

Michelle Klemz, Secretary