

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
June 21, 2022

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Michelle Klemz, Aaron Dalzot, Vicki Paddock, and Jim Goshorn. Commissioners absent: Gerry Crews. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of May 17, 2022. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent Crews. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session I of May 17, 2022. The motion was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent Crews. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the Executive Session II of May 17, 2022. The motion was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent Crews. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$920,940.53 presented on June 21, 2022, was made by Vicki Paddock and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Dalzot, and Goshorn. Nays: none. Absent: Crews. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. There has been good volunteer turnout at the parks for cleanup and beautifying the parks. Commissioner Goshorn praised the Perks at the Parks. Director Owens indicated turnout has been great and many positive comments from the community with some suggestions.

Director of Recreation Mike Wick reviewed the recreation report. The aquatic center is open with great attendance at the pool. Camp is in its second week and is going well; kudos to Sabrina Hinkens and Sue McDougale for their planning and leading camp. The first Summer concert on Thursday, June 16<sup>th</sup> had a great turnout similar to pre-Covid levels.

Director of Business Services Mike Szpylman reviewed the business services report. The audit process has gone well so far; thank you to Kim McCormick, Yesenia Cerda, and Shona Geier for their responsiveness to the auditors.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. There was a significant increase in web traffic due to the organic nature from marketing for aquatics, FitNation, and

other promotions. Commissioner Goshorn thanked Deanna Johann and the marketing team for getting 100% sponsorship for Gurnee Days.

Executive Director Susie Kuruvilla reviewed her report. Planning for Gurnee Days is going well with the addition of kids activities. The testimonial reception will take place for a Gurnee Days Honoree as well at the Warren Township Center with a committee handling most of the planning and decisions.

#### ACTION ITEMS

A motion was made by Michelle Klemz to approve the revised Financial Policies as presented and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, and Goshorn. Nays: none. Absent: Crews. Motion passed.

#### OTHER BUSINESS

A motion was made by Vicki Paddock to enter executive session at 7:30pm to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Vicki Paddock to return to open session at 7:45pm. Motion seconded by Aaron Dalzot. Ayes: Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion carried. the Board returned to open session.

A motion was made by Vicki Paddock to approve the Employment Contract for Executive Director as presented and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion passed.

A motion to adjourn was made by Michelle Klemz and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 7:46 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary