

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
March 19, 2024

Vice President Paddock called the regular meeting to order at 7:02pm. The Vice President led Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Vicki Paddock, Aaron Dalzot and Chrissie Popper. Commissioners Absent: Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; and Jennifer Gilbert, Director of Marketing and Community Relations.

A motion was made by Crews to approve the minutes of the regular meeting of February 20, 2024. The motion was seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Jim Goshorn. Motion carried.

A motion was made by Popper to approve minutes of the executive session meeting of February 20, 2024. The motion was seconded by Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$768,784.67 presented on March 19, 2024, was made by Popper and was seconded by Dalzot. Roll call vote taken. Ayes: Crews, Paddock and Popper. Nays: none. Absent: Goshorn. Motion carried.

The financial report and treasurer's report were reviewed.

The Vice President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. Owens indicated that there has been a good amount of applicants for summer positions.

Director of Recreation Mike Wick reviewed the recreation report. Hiring continues for summer positions. Aquatics is still seeking lifeguards but have enough returning staff to open for the season. Bunny Bash was very successful. Two interns have been hired for the summer.

Director of Business Services Mike Szpylman reviewed the business services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. She reported that the Summer Program guide is in progress. Promotions for pool passes, summer camps and spring athletics continue.

Executive Director Susie Kuruvilla reviewed her report. She reported that the Strategic Master Plan process will direct the annual goals for next fiscal year which will be presented to the board in May. She turned the floor over to Mike Szpylman to deliver the budget presentation. He shared the preliminary budget with the Board.

ACTION ITEMS

A motion was made by Popper to approve the lowest responsible bid from Patriot Maintenance Inc, Mundelein, IL for paving a portion of Hunt Club Park Community Center parking lot and driveways at a cost of \$175,000 and seconded by Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to approve the full-time salary grade table for FY 24/25 as presented and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to enter executive session at 8:22 pm to discuss:

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5 ILCS 120/2 (Sect. 2 (c) (1))

Motion seconded by Popper. Roll call vote taken. Ayes: Paddock, Crews, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Popper to return to open session at 8:31pm. Motion seconded by Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Popper and seconded by Crews. On voice vote, all voted aye. The meeting adjourned at 8:31pm.

James G. Goshorn, President

Aaron Dalzot, Secretary