

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
April 16, 2024

Vice President Paddock called the regular meeting to order at 7:00pm. The Vice President led Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Vicki Paddock, Aaron Dalzot and Chrissie Popper. Commissioners Absent: Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations, Sabrina Hinkins, Youth Programs Manager and Megan Baird, Youth Programs Supervisor.

A motion was made by Crews to approve the minutes of the special meeting of March 19, 2024. The motion was seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Jim Goshorn. Motion carried.

A motion was made by Popper to approve the minutes of the regular meeting of March 19, 2024. The motion was seconded by Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Jim Goshorn. Motion carried.

A motion was made by Popper to approve minutes of the executive session meeting of March 19, 2024. The motion was seconded by Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$722,775.35 presented on April 16, 2024, was made by Crews and was seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock and Popper. Nays: none. Absent: Goshorn. Motion carried.

The financial report and treasurer's report were reviewed.

The Vice President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning, Kraig Owens reviewed the parks report. Owens indicated that Betty Russell Park neighbors were inquiring about the Comprehensive Strategic Master Plan and shared their excitement to see the final report. Commissioner Crews inquired about the lack of ice for rinks during the winter season. Owens indicated that weather never allowed for ice creation this season. Owens also reported that soccer leagues were delayed by a week due to we field conditions.

Director of Recreation Mike Wick reviewed the recreation report. Sabrina Hinkins introduced newly hired Youth Program Supervisor, Megan Baird. Megan came to GPD from Buffalo Grove Park District. Susie Kuruvilla also reported that Sue McDougale has announced her retirement for late July.

Director of Business Services Mike Szpylman reviewed the business services report. Szpylman indicated that according to our financial consultants Speer Financial, FitNation's bonds can be restructured to lower annual payments by selling it at a premium thus reducing the overall principle.

We will continue to monitor the interest rates and premium options to see if it is still an option as we get closer to spending money towards the restructuring, especially the bond rating call with S&P.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Gilbert presented the District's newly created Communication Standards. She then made a presentation on the new website design for the Board's review.

Executive Director Susie Kuruvilla reviewed her report. Kuruvilla indicated that the Comprehensive Strategic Master Plan is coming to completion and the draft has been provided to the Board for their feedback. She indicated that Nex Practice Partners will be in attendance next month to present to the Board. She also discussed the Local Efficiency Committee's next meeting and is finding a date to coincide with the August or September Board Meeting. Kuruvilla also indicated that we have been awarded two grants from the State of Illinois in the amount of \$950,000 through the support of Senator Johnson and State Representative Mason.

ACTION ITEMS

A motion was made by Popper to approve the lowest responsible bid from Patriot Maintenance Inc, Mundelein, IL for paving a portion of Hunt Club Park Community Center parking lot and driveways at a cost of \$175,000 and seconded by Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to approve the full-time salary grade table for FY 24/25 as presented and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Popper to approve Fiscal Year 2024/2025 budget as presented and seconded by Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Popper to accept Fiscal Year 2024/2025 budget and appropriation ordinance in tentative form and publish notice of a public hearing to be held on May 21, 2024 at 7:00 pm at Viking Park at the beginning of the regular board meeting and seconded by Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to approve the five-year capital project plan as presented and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Dalzot to accept the lowest responsible bid from American Outfitters, Waukegan, IL for Gurnee Park District apparel including shirts for participants, staff apparel, hats and backpacks in the amount of \$37,791.90 and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Popper to accept the lowest responsible bid from Classic Fence, Inc. for the construction of fencing around Hunt Club Aquatic Center at a cost of \$43,919 and seconded by

Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to approve the purchase of a 2024 Ford F-250 service body truck from Landmark Ford, Inc., Springfield, IL through state bid at a cost of \$60,332 and seconded by Dalzot. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to reject the bid from Crossroad Construction, Inc. for the rehabilitation of the spray ground at Hunt Club Aquatic Center and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to approve the lowest responsible bid from Van's Enterprises, Waukegan, IL for the rehab of softball fields at Viking Park at a cost of \$46,680 and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Popper to accept the ADA transition plan as presented and seconded by Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to enter executive session at 7:53 pm to discuss:

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5 ILCS 120/2 (Sect. 2 (c) (1))

Motion seconded by Popper. Roll call vote taken. Ayes: Paddock, Crews, Dalzot and Popper. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Crews to return to open session at 8:20 pm. Motion seconded by Popper. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Popper and seconded by Dalzot. On voice vote, all voted aye. The meeting adjourned at 8:20 pm.

James G. Goshorn, President

Aaron Dalzot, Secretary