

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
May 21, 2024

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Chrissie Popper, Vicki Paddock, Aaron Dalzot and Jim Goshorn. Commissioners absent: Gerry Crews Also present: Sue McDougle, Interim Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations and Fred Colon, I.T. Manager.

A motion was made by Paddock to approve the minutes of the regular meeting of April 16, 2024. The motion was seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Popper to approve minutes of the executive session meeting of April 16, 2024. The motion was seconded by Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion carried.

A public hearing on the fiscal year 2024/2025 budget and appropriation was called to order by President Goshorn at 7:02 p.m. Roll call was taken. Commissioners present: Paddock, Dalzot, Popper and Goshorn. Absent: Crews. President Goshorn stated that The Budget & Appropriation Ordinance was prepared in tentative form and posted at Viking Park Community Center, Hunt Club Park Community Center and the Park District website for the last thirty days. One change has been made to the ordinance since it was posted in tentative form. The change is an increase in appropriation for vehicles in Fund 16 in the amount of \$156,000 as a result of two vehicles ordered in FY 23/24 not being delivered yet. This expenditure is now transferred to FY 24/25. A notice was published in the Daily Herald on May 10, 2024, regarding the hearing today. The total appropriation for all funds is \$25,942,773. The appropriation is around 20% higher than the budget so that if additional funds are available, they can be spent without amending the budget and appropriation ordinance. President Goshorn opened the floor for public comment. There were no comments from the audience. Vicki Paddock made a motion to adjourn the hearing and Chrissie Popper seconded. On voice vote, all voted aye. The hearing adjourned at 7:03p.m. and the regular meeting resumed.

A motion to approve the total bills, payouts and payroll in the amount of \$723,140.11 presented on April 16, 2024, was made by Popper and was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning, Kraig Owens reviewed the parks report. Owens reported that the Park Beautification Day was well attended. Volunteers planted flowers and cleared garbage from several parks. He reported that the pool opening preparations were going as planned.

Interim Director of Recreation Sue McDougle reviewed the recreation report. McDougle reported that summer staff are starting and the Summer All Staff Meeting would be held on May 31<sup>st</sup>. President Goshorn commended Sue McDougle for extending her time at Gurnee Park District prior to her retirement to assist with the Director of Recreation vacancy. Commissioner Popper commended staff on a well-executed rescheduled Bonfire and Brews.

Director of Business Services Mike Szpylman reviewed the business services report. Director Szpylman reported that I.T. services were reviewed for possible alternatives prior to recommending a new 3-year agreement with ExcalTech. Szpylman indicated that the annual audit was going well.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Gilbert announced that the new website is live and the initial launch was very smooth with few challenges. She recognized her team for their remarkable work.

Mike Szpylman reviewed the Executive Director's report. He indicated that the Comprehensive Strategic Master plan will be presented for approval at the June Board Meeting. The Board Discussed the Parks Tour for this summer and suggested that we invite key community leaders/legislators to the tour.

#### ACTION ITEMS

A motion was made by Popper to approve the Budget & Appropriation Ordinance #23/24-1 and seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion passed.

A motion was made by Dalzot to approve the annual Gurnee Park District fiscal calendar for fiscal year 2024/2025 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion passed.

A motion was made by Paddock to approve the three-year agreement with ExcalTech for Network Services at a cost of \$4,896.75 per month which totals \$176,281.20 for the three-year period and seconded by Popper. Roll call vote taken. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion passed.

A motion was made by Popper to approve the lowest responsible bid from A Jules Construction LLC, Woodstock, IL to repair the Spray Ground at Hunt Club Aquatic Center at a cost of \$168,750 seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Goshorn. Nays: none. Absent: Crews. Motion passed.

Election of officers was conducted:

A motion was made by Paddock to elect Jim Goshorn as President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Popper, Dalzot, and Goshorn. Nays: none. Absent: Crews. Motion passed and Jim Goshorn was elected as President.

A motion was made by Popper to elect Vicki Paddock as Vice President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Popper, Paddock, Dalzot, and Goshorn. Nays: None. Absent: Crews. Motion passed and Vicki Paddock was elected as Vice President.

A motion was made by Paddock to elect Aaron Dalzot as Secretary for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, and Goshorn. Nays: none. Absent: Crews. Motion passed and Aaron Dalzot was elected Board Secretary.

A motion to appoint Mike Szpylman as treasurer was made by Popper. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, and Goshorn. Nays: none. Absent: Crews. Motion passed and Mike Szpylman was elected Board Treasurer.

A motion to appoint Ancel Glink as Park District attorneys was made by Paddock. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, and Goshorn. Nays: none. Absent: Crews. Motion passed and Ancel Glink was elected as Park District attorneys.

A motion was made by Dalzot to approve the annual Park Board meeting schedule as presented. Motion was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Popper, Dalzot, and Goshorn. Nays: none. Absent: Crews. Motion passed.

A motion was made by Paddock to enter executive session at 7:28 pm to discuss:

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5 ILCS 120/2 (Sect. 2 (c) (1))

Motion seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot and Popper. Nays: none. Absent: Crews. Motion carried.

A motion was made by Paddock to return to open session at 8:00 pm. Motion seconded by Popper. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Popper and seconded by Dalzot. On voice vote, all voted aye. The meeting adjourned at 8:05 pm.

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James G. Goshorn, President

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Aaron Dalzot, Secretary