

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
June 18, 2024

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Chrissie Popper, Vicki Paddock, Aaron Dalzot, Gerry Crews and Jim Goshorn. Commissioners absent: none. Also present: Sue McDougale, Interim Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services, Jennifer Gilbert, Director of Marketing and Community Relations and Joe Cogswell from Kimley Horn.

A motion was made by Popper to approve the minutes of the regular meeting of May 21, 2024. The motion was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Paddock to approve minutes of the executive session meeting of May 21, 2024. The motion was seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,363,675.60 presented on June 18, 2024, was made by Crews and was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Neelay Bhatt from Next Practice Partners, LLC, entered the meeting remotely to present final comments about the Comprehensive Strategic Plan process and final report prior to the Board's approval. Directors Owens and Szpylman presented the major themes of the report and highlights of upcoming capital projects.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning, Kraig Owens reviewed the parks report. Director Owens reviewed the processes surrounding Park Ambassadors including their daily tasks and how they benefit the park locations during the summer.

Interim Director of Recreation Sue McDougale reviewed the recreation report. Interim Director McDougale introduced two summer recreation interns, Amber Langosch and Tommy O'Donnell. She also shared that FitNation has been experiencing the highest visits during a summer since opening 10 years ago. Summer events and programs are running well.

Director of Business Services Mike Szpylman reviewed the business services report. Szpylman indicated that the field work for the audit has been completed and the process is again running smoothly.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. She indicated that an additional sponsor was secured for Gurnee Days, McCullough Kubota. Director Gilbert also discussed district strategies for public relations events and/or issues.

Executive Director's report. Kuruvilla introduced Melissa Marsh as the new Recreation Director for the district. She also reminded the board about the upcoming Gurnee Days festival.

ACTION ITEMS

A motion was made by Paddock to approve the Comprehensive Strategic Master Plan as presented and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Popper to approve the Annual Goals for Fiscal Year 24/25 and seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Popper to approve the HGACBuy Contract for Cooperative Purchasing as presented and seconded by Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Dalzot to approve the lowest responsible bid from Pete the Painter, Northbrook, IL for painting the exterior of Hunt Club Park Community center at a cost of \$65,975 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Crews to approve the lowest responsible bid from American Sealcoating of Indiana for the surface repair and sealcoating of pickle ball courts at O'Plaine park at a cost of \$33,900 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Popper to approve the purchase of BCI Burke playground equipment for Hunt Club Preschool from Play Illinois, LLC through Sourcewell cooperative purchasing at a cost of \$101,296.80 and seconded by Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Paddock to approve the purchase and installation of safety surfacing at Hunt Club Preschool playground from Perfect Turf, LLC, Rolling Meadows, IL through OMNIA cooperative purchasing at a cost of \$96,990 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Popper to approve the proposal from Gewalt Hamilton Associates, Inc. for survey work at Viking Park at a cost of \$32,000 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Crews to enter executive session at 8:02 pm to discuss:

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5 ILCS 120/2 (Sect. 2 (c) (1)

Motion seconded by Paddock. Roll call vote taken. Ayes: Goshorn, Paddock, Dalzot, Crews and Popper. Nays: none. Absent: None. Motion carried.

A motion was made by Crews to return to open session at 9:15 pm. Motion seconded by Paddock. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Paddock and seconded by Popper. On voice vote, all voted aye. The meeting adjourned at 9:15 pm.

James G. Goshorn, President

Aaron Dalzot, Secretary