



**Hunt Club Park Aquatic Center  
Otter's Cove  
2024 Party Tent Application  
900 N. Hunt Club Rd., Gurnee, IL 60031**

For Office Use Only	
<b>Rental Date:</b>	_____
<b>HH Number:</b>	_____

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Requested Party Date:** \_\_\_\_\_ **Requested Party Time:** \_\_\_\_\_

**Availability:**

June 10 – August 11 (No rentals on July 4-7)

**Weekends**

12:00-3:00 pm or 3:30-6:30 pm

**Weekdays**

3:30-6:30 pm

**If Applicable**

**Birthday Gift: Choose T-shirt Size and Color**

*Limited Sizes Available*

S (6/8)    M (10/12)    L (14/16)

Pink    Turquoise

Child's Name: \_\_\_\_\_ Age on Birthday: \_\_\_\_\_

**Party Package Rate:**

Admission and Meals for 20 Guests  
Each Additional Guest (up to 40)

**Resident/Passholder**

\$375  
\$18

**Non-Resident**

\$450  
\$22

**Party Package Amenities:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> T-shirt for birthday child     | <input type="checkbox"/> Admission for 20 guests    | <input type="checkbox"/> Cake knife           |
| <input type="checkbox"/> Private party space for 3 hrs. | <input type="checkbox"/> Catered meal for 20 guests | <input type="checkbox"/> Paper goods for meal |
| <input type="checkbox"/> 9 picnic tables                | <input type="checkbox"/> Storage for cake           | <input type="checkbox"/> Gift table           |
| <input type="checkbox"/> Staff member                   |   |   |

**Aquatic Center Amenities:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Cascading waterfall     | <input type="checkbox"/> Children's sand play area    | <input type="checkbox"/> Limited supply of life jackets |
| <input type="checkbox"/> Zero depth entry        | <input type="checkbox"/> Interactive play area        | <input type="checkbox"/> Free parking                   |
| <input type="checkbox"/> Large activity pool     | <input type="checkbox"/> Grassy picnic area           | <input type="checkbox"/> Lounge chairs                  |
| <input type="checkbox"/> 7 exciting water slides | <input type="checkbox"/> Natural and artificial shade | <input type="checkbox"/> Spray ground                   |
| <input type="checkbox"/> Sand volleyball courts  | <input type="checkbox"/> Handicap accessible          | <input type="checkbox"/> Award-winning lifeguards       |
| <input type="checkbox"/> Cattail Café            | <input type="checkbox"/> Locker rooms and showers     |   |

**Applications can be dropped off and payments made at the Viking Park Community Center, 4374 Old Grand Ave., Gurnee, IL 60031. Business hours are Monday – Friday from 9:00 am – 4:00 pm. All reservations must be made a minimum of 7 days in advance.**

For reservation information, contact Tina Burfield at 847-599-3758 or [TBurfield@GurneeParkDistrict.com](mailto:TBurfield@GurneeParkDistrict.com)

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Rental Application	Completed
Check ID	<input type="checkbox"/> _____
Contract Signed	<input type="checkbox"/> _____
Entered into RecTrac	<input type="checkbox"/> _____
Entered into Rental Binder	<input type="checkbox"/> _____
Sent Rental Staff Email	<input type="checkbox"/> _____
Sent Rental Host Email	<input type="checkbox"/> _____
Called Rental Host	<input type="checkbox"/> _____

Payments	Paid
Party Package	\$ _____ <input type="checkbox"/>
Additional Guests	\$ _____ <input type="checkbox"/>
Final Party Total	\$ _____ <input type="checkbox"/>
<b>Notes:</b>	

## Hunt Club Park Aquatic Center Rules and Regulations

**Alcohol:** No alcoholic beverages shall be sold, brought within, given away, delivered or consumed at the Hunt Club Park Aquatic Center.

**Attire:** Health Department regulations stipulate clean swimming attire is required and must be worn at all times while in the water. No underwear, shoes or diapers are allowed. Children who are not toilet trained **must** wear swim diapers and a tight fitting rubber or plastic swim pant over the swim diaper. *Swim diapers are available for purchase at the Ticket Office for your convenience.*

**Behavior:** All activities must be conducted in an orderly manner. Foul or abusive language, attempted/physical confrontation is not permitted and will result in immediate expulsion from the facility.

**Cancellations:** All cancellations must be in writing from the renter listed on the application 48 hours prior to the rental date in order to receive a refund of all rental fees less a \$25 service charge. After that time, no refunds are issued for cancellations including all rental fees paid. **Refunds are not issued if the actual attendance is less than the paid attendance.** All refunds are processed in the form of original payment. Cash will be paid in the form of a check. Upon approvals, refunds will be mailed 7-10 days following the rental.

**Check-in:** Renter should check in at the Ticket Office at least 15 minutes prior to their rental time to turn in their attendance sheets and menu request.

**Closure:** The Aquatic Center may be closed if the temperature is below 70 degrees, moderate to heavy rainfall, thunder, visible lightning or ThorGuard system is in alarm. In case of inclement weather where cancellation is made by the Aquatic Center Staff, the Pool Manager will make every effort to notify you. Decision to open the pool is made at 9:45 am daily. To reach the Aquatic Center directly the day of your event, please call **847-599-3780** if you are unsure on the opening status. You can also use the Park District Rainout Line app for up-to-date information. If we close due to weather, we will be happy to reschedule your event within the same season depending on availability. Otherwise, we will refund your payment. No refunds will be issued if the party experiences inclement weather after the first hour of the visit or if the party decides to cancel.

**Decorations:** Any additional decorations may be affixed using painters' tape, string, or Command hooks ONLY. Confetti, glitter, and colored hair spray are prohibited. Helium balloons must be anchored down. Gurnee Park District property must be restored to its original condition and all decorations must be removed by the renter following the event.

**Guests:** All swimmers must shower before entering the pool. For children under 12 years old, there must be one adult (16+) for every 8 children. All person's entering the front gate will be counted as party participants, including non-swimming adults and children.

**Hours:** Regular weekday pool hours are from 12:00-7:00 pm. Weekend hours are from 12:00 pm-7:00 pm

**Lifeguards:** Our Ellis & Associates trained Lifeguards are there for your safety, to enforce the rules and respond to aquatic emergencies. Please follow their instructions along with the pool rules posted within the facility at all times.

**No Smoking:** Gurnee Park District Ordinance prohibits use of any tobacco products on or within 25 feet of any Gurnee Park District playground, sports field, skate park, shelter or structure, or 15 feet of facility entrances/exits, windows that open and ventilation intakes. Smoking is not allowed in the Aquatic Center

**Ordinance Code:** All functions conducted on Park District property must be held in accordance with District ordinances, policies and rules. The full Ordinance Code is available at [GurneeParkDistrict.com/Parks/Parks-Rules](http://GurneeParkDistrict.com/Parks/Parks-Rules)

**Party Package:** Fees listed are for parties of 20 guests, Party Package is limited to 60 guests. A final guest count is due 3 days prior to your visit.

**Party Area:** Your tented party area, including 9 picnic tables and one gift table, is available for your 3 hour reserved party time. Upon conclusion of the party, guests are welcome to stay and enjoy the Aquatic Center but must clear the party area promptly.

**Payment:** Party Package fees are to be paid in full upon reservation. Payments can be made using cash, check, Discover, Visa, or MasterCard. Checks should be made payable to Gurnee Park District. Any check that is deposited and returned by the bank for any reason will result in an additional \$10 charge.

**Personal Floatation Devices/Water Toys:** Inflatable personal floatation devices, tempered glass masks, fins, snorkels, squirt guns, sharp plastic toys, diving sticks, water wings, and specialty equipment are prohibited.

**Refreshments:** Meals include a small drink, one side, and your choice of hotdog or slice of pizza for 20 guests and each additionally paid guest. Meals will be served at 12:45 pm or 4:45 pm based on your reservation time regardless if all of your guests have arrived. Additional food may be purchased at the Cattail Café. Outside food is allowed. Refrigerator and freezer space is available to hold your birthday cake until ready to serve. Food must be kept in the party area, grassy picnic area or on the concession deck only.

**Renter:** Renter must be 21 years of age or older and in attendance during the entire event. The renter will assume full responsibility for the rental and liability and is solely responsible for the actions of any member of the group both in and out of the water.

**Resident Rate:** The term "resident" refers to Park District residents who live within Gurnee Park District boundaries and who contribute financial support to the Park District through taxes. Some households with a Gurnee mailing address may not be residents of Gurnee Park District. Proof of residency is required with the application including a valid Driver's License or State ID.

**Safety Breaks:** Safety breaks will generally be taken 3 times daily at 1:30 pm, 3:30 pm, and 5:30 pm, or at the manager's discretion.

**Swim Testing:** Non-swimmers will be restricted to the shallow water only. To use the deep end, swimmers must be able to swim front crawl without stopping, for one length of the pool. The Pool Manager will test swimmers if they appear weak or fatigued.

Gurnee Park District is not responsible for lost, stolen, or damaged personal items or personally rented equipment. Aquatic Center staff will answer general questions and facility related needs and enforce rules and policies of Gurnee Park District. Any issue that cannot be solved by the content of this contract shall be resolved at the sole discretion of Gurnee Park District.

**By signing below, I confirm that I have read, fully understand and will comply with all facility rules and guidelines. Renter understands and agrees that it is Renter's sole responsibility to provide supervision for any and all activities contemplated by this agreement. Renter further understands and acknowledges that lifeguards are not responsible for providing supervision; rather, lifeguards are responsible for enforcing safety rules and responding to emergencies. Further, Renter and Renter's guests are solely responsible for any aquatic activity contemplated by this agreement and that Gurnee Park District is not responsible for assessing the skills of any patron. Additionally, Renter understands and agrees that children 12 years of age and younger must be supervised at all times by a responsible person, 16 years of age or older and it is Renter's responsibility to enforce this requirement. Accordingly, Renter agrees that they shall communicate this requirement to all guests and patrons associated with and attending this event. Renter agrees to protect, indemnify, save and hold harmless Gurnee Park District including its officers, officials, employees, agents, and volunteers (collectively "District") from and against any and all liabilities, obligations, claims, damages, causes of action, costs and expenses, (including reasonable attorney fees) which Gurnee Park District may become obligated by reason of any accident, injury, or drowning of any member of Renter's group (or caused by a member of Renter's group) arising indirectly or directly in communication with or under this agreement.**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## Aquatic Center Features

- |                            |                              |
|----------------------------|------------------------------|
| 1. Sand Play Area          | 8. Kiddie Pool               |
| 2. Waterfall With Slide    | 9. Sand Volleyball Court     |
| 3. Activity Pool           | 10. Waterslides/ Plunge Pool |
| 4. Sand Lounge Area        | 11. Concession Stand & Deck  |
| 5. Terrace                 | 12. Entrance/Bath House      |
| 6. Drop Slides/Diving Well | 13. Spray Ground             |
| 7. Deep End/Lap Pool       | 14. Otter's Cove Party Tent  |